

NOTICE OF MEETING

6th December 2024

To: All Members of the Council

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held in **Chilworth C of E Infant Schol** on **Thursday 12th December 2024 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*
Clerk to the Council

Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.

AGENDA

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meeting:**
The following Council minutes are to be agreed and signed by the Chairman as a true record:
 - 10th October 2024 (revised)
 - 11th November 2024
- 6. Co-option of a new Parish Councillor**
Guildford Borough Council have advised that they have not received a call for an election for the vacancies. The Council may now co-opt a new member.
- 7. Public participation session (see above).**
- 8. Reports:**
To receive Reports, Communications and Updates from:
 - **Parish Clerk** - to follow
 - **Chairman's Report – sent on 02/12/04**
 - **Parish Councillors:**
 - 1) Cllr Peake: Confirmation on the wording of the DRAFT letter re the footpath to St Martha Church (2nd DRAFT circulated on 24/11/24)
 - 2) Cllr Tantram: A248 around Roseacre Gardens – issues and potential solutions – (circulated on 05/12/24)
 - **Guildford Borough Councillor's Report (5 Minutes)**
 - **Surrey County Councillor's Report (5 Minutes) –**

- **St Martha Parish Council's Tree Warden** (5 minutes)

9. Chilworth Village – To discuss and agree the authors for the article(s) in the Chilworth Village Magazine.

10. Planning

- **To discuss and agree** the recommendation to Guildford Borough Council on the following application(s):
- **Planning Application: 24/W/00113 - LDC, The Charcoal House, Blacksmith Lane, Chilworth, GU4 8NQ**

Application to determine if prior approval is required for a proposed:

Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA for the change of use of Class E space to form 1 dwelling.

- **To receive and note** any outcomes from GBC on applications previously reported:

Planning Application: 24/P/01216 **Pilar Lodge, Sample Oak Lane, Chilworth GU4 8RE**

Application under section 73 of the Town and Country Planning Act 1990 (as amended) for variation of condition 2 (approved plans) and condition 4 (demolition of existing outbuildings on site) to withdraw consent for the construction of the guest house, replace the existing pool house with a new pool house and retain/refurbish the existing swimming pool, in relation to application **24/P/00521** approved 05/06/2024 under section 73 of the Town and Country Planning Act 1990 (as amended) for a variation of condition 2 (approved plans) to make changes to the approved greenhouse size and location, of planning permission **23/P/00307** approved **23/06/2023** for the demolition and replacement of the outdoor swimming pool to the main dwelling house, demolition and replacement of guest dwelling house, demolition of detached residential outbuildings and replacement with a detached garage block and greenhouse together with the associated access arrangements, landscaping and planting.

GBC APPROVED 19/11/24

- **Planning Application: 24/P/01280 **Chilworth Manor, Halfpenny Lane, Chilworth, GU4 8NN****
Variation of Condition 2 (approved plans) to allow for the intermittent use of the roof of the building for events alongside the retrospective introduction of a guard rail around the roof of the building (as required by Building Regulations) and minor alterations to approved scheme including partial change to the roofing material of planning permission 21/P/02415 approved 07/07/2022 proposed construction of new detached building comprising of wine cellar and tasting room with associated landscaping and car parking.
GBC APPROVED 29/11/24

- **Planning Application: 24/P/01403 **Postford Mill Cottages, Mill Lane, Chilworth GU4 8RP****
Erection of a ground floor garden room extension with an open porch with alterations following demolition of existing porch/ entrance hall.
GBC APPROVED 29/11/24

11. Highways, Footpaths and Rights of Way

- **Surrey Rights of Way Improvement Plan Consultation – To discuss** the SCC Consultation opened on 15 November 2024 - closes on 9 February 2025. "Help us shape a Greener, Fairer, Thriving Guildford borough, ten-year Corporate Strategy – A Greener, Fairer, Thriving Guildford" (ref email 08/11/24)

12. Correspondence

To receive and note any correspondence.

13. Chilworth War Memorial

14. The Parish Website (see Clerk's Report)

15. Policies, Financial and Regulation Approvals

- a) To receive and approve the schedule of payments presented by the Clerk.
- b) To receive approve and sign the bank reconciliation for period ended 30th November 2024.
- c) To receive and review the current budget (Year Ending 31/03/25) as at 12/12/24.
- d) To discuss the Precept request from GBC for 2025/2026.

16. Items for the next meeting

To receive any suggestions from Members for items for inclusion on future agendas.

17. Next Meeting: Thursday 9th January 2025 at 7 p.m.