

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Monday 12th October 2020 at 7 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 7th September 2020.

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- **Parish Clerk**

An update on the ownership of the broken street light at Chilworth Station

An update on the meeting with Charles Botting regarding the flow of water

- **Borough Councillors** (5 Minutes)

- **Surrey County Councillor** (10 Minutes):

- **Parish Councillors**

1. **North Downs Community Rail Partnership meeting** - Cllr Mrs Allen to report on the meeting held on 07/10/2020

2. **SSALC Planning White paper Consultation Briefing** – Cllrs Mrs Allen and Mrs Price to report on the meeting held on 08/10/2020

6. WEBSITE ACCESSIBILITY

Councillors to **DISCUSS** and **AGREE** the accessibility statement and to receive an update from the Clerk on the 'historic' documents on the website.

7. REMEMBRANCE SERVICE AT CHILWORTH WAR MEMORIAL

The Chairman to report on a risk assessment to be undertaken prior to the Service.

8. CHILWORTH2GETHER

To **NOTE** the correspondence from Maggie Scott

9. THE GUNPOWDER MILLS

• West Lodge:

To **NOTE** any updates on the West Lodge Planning Application and proposed Lease from GBC.

10. PLANNING

(a) **To RECEIVE and NOTE** the outcome of applications previously reported:

- **20/P/01159:** 2A Roseacre Gardens, Chilworth, GU4 8RQ. Proposed new front porch 2 storey side extension, rear balcony, rear Juliet balcony and changes to fenestration, following demolition of double garage and store. **APPLICATION WITHDRAWN 11/09/2020**
- **20/W/00081:** Prior notification for change of use from B1(A) (office) to C3 (residential) consisting of 1no. 2 bed & 1no. 5 bed dwellings | The Charcoal House, Blacksmith Lane, Chilworth GU4 8NQ. **GBC APPROVED 08/09/2020.**
- **20/T/00236:** Tal Y Bont, Blacksmith Lane, Chilworth GU4 8NQ. T1 Oak, 5m crown lift, 30% crown thin, crown clearance, dead and dangerous removal, ring and remove most of the ivy. **GBC APPROVED 01/10/2020.**

(b) **To RECEIVE and NOTE** applications received since last meeting (07/09/2020)

Cllrs to discuss and agree a response to GBC on the following application:

- **20/P/01568:** Sample Oak, Sample Oak Lane, Chilworth, GU4 8QR. Single Storey side/rear infill extension.

11. HIGHWAYS AND RIGHTS OF WAY

To **RECEIVE** any report or request

12. CHILWORTH WAR MEMORIAL

To **RECEIVE** any report on the update to the damage to the stonework

13. CORRESPONDENCE

To **RECEIVE** any recent correspondence – not previously circulated

14. FINANCIAL MATTERS

(a) Cllrs to **RECEIVE and APPROVE** and sign the schedule of cheques

(b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 31/08/2020

15. ITEMS FOR THE NEXT MEETING

To **RECEIVE** requests for items for discussion at the next meeting

DATE OF NEXT COUNCIL MEETING: Wednesday 18th November 2020