

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Wednesday 15th July 2020 at 10:00 a.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

<https://zoom.us/j/92093395286?pwd=QXVGQS9KQkNTQU53L0ROQk9xQ3l0dz09>

Meeting ID: 920 9339 5286

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 17th June 2020

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- Parish Clerk
- Borough Councillors (5 Minutes)
- Surrey County Councillor Report (10 Minutes)
- Parish Councillors
 1. Cllr Jean-Pierre Pugh to report on the Shalford Parish Council Meeting held on 18/06/2020 including a proposal from Shalford Parish Council to change their name.
 2. The Chairman to report on the meeting with Shalford PC regarding Chilworth Post Office.
 3. Cllr Mrs Allen to report on the Downs Line Community Rail Partnership AGM on 09/07/2020.
 4. Cllr Mrs Price to report on the site visit in Halfpenny Lane.

6. THE GUNPOWDER MILLS

a) West Lodge:

- Cllrs to note any updates on the West Lodge Planning Application

7. PLANNING

(a) Outcome of those applications previously reported:

20/P/00821: Roseacre House, 23 Roseacre Gardens, Chilworth, GU4 8RQ. **GBC APPROVED on 22/06/2020.**

(b) Notice of those received since last meeting (22/04/2020), and Cllrs to discuss and agree a response to GBC on application:

- **20/P/00927: Girraween, Mill Lane, Chilworth, GU4 8RP.** Erection of a replacement 5 - bedroom dwelling and garage following demolition of existing house and outbuildings
- **20/P/00933: St Martha's Cottage, 77 Dorking Road, Chilworth GU4 8NP.** Certificate of Lawfulness for a proposed development to establish whether the conversion of the existing garage into a habitable space, including changes to fenestration would be lawful.
- **20/T/00189: 9 Mill Reach, Mill Lane, Chilworth, GU5 9BA – T1** Ash – fell. **T2** weeping willow, reduce height by 3 - 4 meters and shape sides by reducing to 2 – 3 m, leaving anticipated dimensions in height 15 m and spread 20 m. (Chilworth Gunpowder Mills Conservation Area).

8. HIGHWAYS AND RIGHTS OF WAY

Councillors to discuss the narrowing and pinch points in Blacksmith Lane.

9. CHILWORTH WAR MEMORIAL

To receive any report on the update to the damage to the stonework

10. CORRESPONDENCE

- **EN/18/00238** - Black Heath Cottage – An update from Lee Payne, GBC Senior Planning Enforcement Officer, regarding a proposed site visit by GBC to ascertain if the newly erected gate posts/pillars. As dependent on their location and height they may be allowed under permitted development.
- Goods Vehicle Operators Licence Application - Unit 4 and 5, Ideal Yard, Sample Oak Lane, Chilworth, Guildford, GU4 8QW.
Notification from Paul Druce, Infrastructure Agreements & CIL Manager, Community Protection, Transport and Environment Directorate - comments in respect of this application by **23rd July 2020.**

11. FINANCIAL MATTERS

- (a) Cllrs to **RECEIVE and APPROVE** and sign the schedule of cheques
- (b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation for June 2020
- (c) Cllrs to note the newly opened Unity Bank Account

12. ITEMS FOR THE NEXT MEETING

To receive requests for items for discussion at the next meeting

13. DATE OF NEXT COUNCIL MEETING: 16th September 2020