
ST. MARTHA PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

To all Members of the Council, you are hereby respectfully summoned to attend the
Annual Meeting of St Martha Parish Council to be held on
Tuesday 16th May 2023 at 7:00 p.m. in
in Chilworth Village Hall

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait

10/05/23

AGENDA

1. **Appointment of Chairman** for the municipal year 2023/24
2. **Chairman and Councillors to sign their Declaration of Acceptance of Office.**
3. **Appointment of Vice-Chairman** for the municipal year 2023/24.
4. **To accept APOLOGIES and reason for absence to be approved** in accordance with the LGA 1972, Sch12, para 40.
5. **Appointment of Committees:**
 - **Planning Committee**
 - **Personnel Committee**
 - **Finance Committee**
6. **Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
7. **Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
8. **Amendments to the Register of Interests** - an update from Members on any amendments.
9. **Minutes of the previous meeting:** The following Council Minutes are to be agreed and signed by the Chairman as a true record: Full Council meeting held on 18th April 2023 and the Extra Ordinary meeting on 02/05/23.
10. **Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.
11. **Financial Matters**
 - To **RECEIVE and APPROVE** the schedule of payments presented by the Clerk.
 - To **RECEIVE and APPROVE** the bank reconciliation for period ended 30/04/23.
 - To **consider and approve** the Internal Auditor's report carried out on 28 April 2023.
12. **Dates of Meetings**
 - To **receive and approve** the dates, time, and venue for forthcoming Parish Council Meetings
 - All meetings to be held in Chilworth Village Hall at 7 p.m.

2023
Tuesday 20 th June 2023
Tuesday 25 th July 2023
Tuesday 19 th September 2023
Tuesday 17 th October 2023
Tuesday 21 st November 2023
Tuesday 12 th December 2023

13. Reports:

To receive Reports, Communications and Updates:

Parish Clerk:

- Proposed Extension to the Surrey Hills Area of Outstanding Natural Beauty (AONB) and to note that the comments received so far are not strong enough to oppose.

Parish Councillors:

- To discuss the damage to the War Memorial
- Cycling events on Blackheath
- Replacing the Notice Board at the end of Old Manor Lane
- West Lodge to receive any updates

Guildford Borough Councillors – Bob Hughes and Danielle Newson

Surrey County Councillor – Bob Hughes

14. Planning

(a) To discuss and agree a response to GBC on the following applications:

(b) To receive and note the outcome of applications previously reported:

15. Highways and Rights of Way

16. Correspondence

To receive and consider any correspondence for discussion.

17. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

18. Date of next Full Council meeting – Tuesday 20th June 2023 at 7 p.m. (To be confirmed)