

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Wednesday 16th December 2020 at 7 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA PART I

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 18th November 2020.

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

• **Parish Clerk**

1. An update on the ownership of the broken street light at Chilworth Station
2. Councillors to AGREE attendance at Shalford Parish Council Meetings in 2021 – to April 2021 to be held by Zoom – commencing at 6 p.m.
 - 17th December 2020 – Cllr Stephanie Sokolowski
 - 28th January 2021
 - 25th February 2021
 - 25th March 2021
 - 29th April 2021
3. **Surrey County Council Tree Planting:** Notification that two locations have been confirmed as suitable in St Martha Parish:
 - The green at Halfpenny Close (could accommodate 3 trees)
 - Junction of Halfpenny Close and Blacksmith Lane (could accommodate 2 trees)

4. **WEBSITE ACCESSIBILITY:** Cllrs to **NOTE** any update on the discussions with Shalford Parish Council re future format of documents.

- **Borough Councillors (5 Minutes)**
- **Surrey County Councillor (10 Minutes):**
- **Parish Councillors**
 1. Cllrs to **DISCUSS** the meeting with Charles Botting regarding the flow of water issue in The Gunpowder Mills Estate following the site visit on 12/10/2020.
 2. **The Silent Soldier** at Chilworth War Memorial. Cllrs to **DISCUSS**– the removal and storage.
 3. **Ethical Standards and Code of Conduct** – Cllrs to **DISCUSS** the GBC training on 26/11/2020 and suggestions from Cllr Mrs Allen.
 4. **The Footpath parallel to Bridleway linking Blackheath** - Cllrs to **DISCUSS** the work required and reported by Cllr Mrs Price.

6. HALFPENNY LANE AND SURREY HILLS

- Councillors to **DISCUSS** the traffic in Halfpenny Lane/White/Guildford Lane and a proposal for Halfpenny Lane to be a Green Lane as a pilot project.

7. AUTHORS OF THE PARISH MAGAZINE IN 2021

Councillors to **DISCUSS** and **AGREE** authors of the editorial.

8. DATE AND TIME OF PARISH COUNCIL MEETINGS FROM JANUARY 2021 TO MAY 2021

Councillors to **DISCUSS** and **AGREE** dates and time of meetings from January 2021 to the Annual Meeting of the Parish Council in May 2021.

9. THE GUNPOWDER MILLS

West Lodge:

- To **RECEIVE** an update on the Heritage Lottery application
- To **NOTE** any updates on the West Lodge Planning Application and proposed Lease from GBC.

10. PLANNING

(a) **To RECEIVE and NOTE the outcome of applications previously reported:**

- 20/P/01748 - **138 Dorking Road, Chilworth, GU4 8RF** - Erection of a single storey side extension
GBC APPROVED 08/12/2020
- 20/P/00927: **Girraween, Mill Lane, Chilworth, GU4 8RP**. Erection of a replacement 5 - bedroom dwelling and garage following demolition of existing house and outbuildings
GBC APPROVED 23/11/2020

(b) **To RECEIVE and NOTE applications received since last meeting (18/11/2020)**

Cllrs to discuss and agree a response to GBC on the following applications:

- 20/P/01987 - **Retlaws, 15 Roseacre Gardens, Chilworth GU4 8RQ** - First floor extension including extension to existing side dormer. **Response to GBC by 18/12/2020**
- 20/P/02091 - **6 Dorking Road, Chilworth GU4 8NR** – Proposed erection of a pair of two storey semi-detached dwellings following demolition of existing bungalow. **Response to GBC by 02/01/2021**

11. HIGHWAYS AND RIGHTS OF WAY

To **RECEIVE** any report or request

12. CHILWORTH WAR MEMORIAL

- Tree planting request from Cllr Mrs Allen.

13. CORRESPONDENCE

To **RECEIVE** any recent correspondence – not previously circulated

14. FINANCIAL MATTERS

(a) Cllrs to **RECEIVE and APPROVE** and sign the schedule of cheques

(b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 30/11/2020

(c) Cllrs to **DISCUSS** the Budget for St Martha Parish Council and Precept for 2021-20. NB Deadline to request the precept is **15th January 2021**.

15. ITEMS FOR THE NEXT MEETING

To **RECEIVE** requests for items for discussion at the next meeting

DATE OF NEXT COUNCIL MEETING

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

AGENDA PART II

16. QUOTATIONS RECEIVED FOR REPAIR/RENOVATIONS

Cllrs to **DISCUSS** the quotations received for:

- Repairs to the War Memorial
- Repair to the steps at Peter Burt's field and re-seating the paving slabs at Chilworth War Memorial