

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Tuesday 16th February 2021 at 7:00 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA PART I

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To AGREE AND SIGN by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 20th January 2021.

4. CO-OPTION OF A PARISH COUNCILLOR To Co-opt Julia Tantram to fill the vacancy for a Councillor.

5. PUBLIC SESSION To **RECEIVE and CONSIDER** questions from members of the public

6. REPORTS:

To receive Reports, Communications and Updates:

Parish Clerk

1. **SCC Planting trees** – To **RECEIVE and CONSIDER** the message from Helen Currie.
2. **'The Friends of the Hurtwood'** - To **RECEIVE and CONSIDER** the correspondence regarding a new Chair.

Parish Councillors

1. Cllrs to **DISCUSS and NOTE** any update re the Chilworth Post Office.
2. Cllr Peake to report on the Shalford PC meeting held on 28/01/21.
3. Cllrs to **DISCUSS and CONSIDER** the Listing and Local Listing of properties in the Parish.
4. Cllrs to **NOTE** the update from NALC on holding face-to-face meetings.
5. Gunpowder Mills Estate – flow of water - Cllrs to **NOTE and CONSIDER** the e-mail from Hendryk Jurk dated 22/01/21.

- **Borough Councillors (5 Minutes)**
- **Surrey County Councillor (10 Minutes):**

7. HALFPENNY LANE

Councillors to **DISCUSS and NOTE** any updates for the proposal for Halfpenny Lane to be a pilot of the Green Lane project.

8. GUNPOWDER MILLS

West Lodge:

- Cllrs to **AGREE** the proposals discussed at an informal meeting on 10/02/21, following the APPROVAL of Planning applications: 20/P/00793 and 20/P00794.

9. PLANNING

(a) **To RECEIVE and NOTE** the outcome of applications previously reported:

20/P/02091 - 6 Dorking Road, Chilworth GU4 8NR – Proposed erection of a pair of two storey semi-detached dwellings following demolition of existing bungalow. **GBC APPROVED 02/02/2021.**

20/P/02156 - Pilar Lodge, Sample Oak Lane, Chilworth GU4 8RE – Proposed extensions to the front, rear and side elevations, following demolition of existing rear additions and conservatory. Changes to doors, windows and fenestration. **GBC APPROVED 04/02/2021.**

20/P/00793 - West Lodge, Blacksmith Lane, Chilworth, GU4 8NQ – Proposed change of use of vacant single storey dwelling to a community use, including education, with associated refurbishment and redecoration. **GBC APPROVED 04/02/2021.**

20/P/00794 - West Lodge, Blacksmith Lane, Chilworth, GU4 8NQ – Listed Building Consent for proposed change of use of vacant single storey dwelling to a community use, including education, with associated refurbishment and redecoration. **GBC APPROVED 04/02/2021.**

(b) **To RECEIVE and NOTE** applications received since last meeting (20/01/2021)

Cllrs to **DISCUSS AND AGREE** a response to GBC on the following applications:

- **21/P/00051 - Powdermill Cottage, Blacksmith Lane, Chilworth GU4 8NL** – Two storey rear extension.
- **21/P/00067 - The Beeches, Blacksmith Lane, Chilworth GU4 8NQ** – Part first floor, part single storey rear extension.

10. HIGHWAYS AND RIGHTS OF WAY

- Cllrs to **RECEIVE and CONSIDER** any reports or requests.

11. CHILWORTH WAR MEMORIAL

Cllrs to **RECEIVE and NOTE** the two schemes of work received for the repair to the stonework.

12. CORRESPONDENCE

To **RECEIVE** any recent correspondence – not previously circulated

13. FINANCIAL MATTERS

(a) Cllrs to **RECEIVE and APPROVE** the schedule of payments and cheques

(b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 31/01/2021

(c) Cllrs to **RECEIVE and NOTE** an update on the appointment of an Internal Auditor for the Parish Council

14. ITEMS FOR THE NEXT MEETING

To **RECEIVE** requests for items for discussion at the next meeting

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

15. TO NOTE AND DISCUSS THE APPLICATION FOR A PARISH COUNCILLOR

To **DISCUSS** the recently received application for a Parish Councillor.

DATE OF THE NEXT COUNCIL MEETING: Wednesday 17th March 2021