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## ST. MARTHA PARISH COUNCIL

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### NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of the Parish Council to be held on  
**Tuesday 17<sup>th</sup> January 2023 at 7.00 pm in Chilworth Village Hall**

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait - Parish Clerk  
12<sup>th</sup> January 2023

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meeting:** The following Council Minutes are to be agreed and signed by the Chairman as a true record: Parish Council Meeting held on 13<sup>th</sup> December 2022.
- 6. Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.

#### 7. Reports:

**To receive Reports, Communications and Updates from:**

**Parish Clerk:**

- To **receive** an update on the repair to the fencing at the War Memorial
- To **receive an update** re the pavement at the entrance to the staff car park at Chilworth Infant School. SCC reference: 2432602.
- To **receive** an update on the creation of a new Public Footpath.
- To **receive** an update on SCC reference 2418379 sunken pavement and raised iron works on pavement near Lockner Farm bus shelter.
- To **receive** an update on SCC reference 2433390 pavement opposite entrance to Pine View Close.
- To **receive** an update on the request for a dropped kerb at Bradstone Brook Cottages.

**Guildford Borough Councillors' Reports (5 Minutes)**

**Surrey County Councillor's Report (5 Minutes)**

**Shalford Community Councillor's Report (5 minutes)**

### **Parish Councillors:**

- To **receive** an update on the Public Meeting: 'London Road Active Travel Scheme' held on 05/01/23.
- To **receive and discuss** an update from Cllrs Mrs Tantram and Pugh on the statutory policies required for St Martha Parish Council.

### **8. Chilworth**

- To **receive and discuss** topics from both Shalford and St Martha Parish Council meetings.

### **9. Dates of Meetings in 2023**

- To **note** the revised dates of meetings up to May 2023 and **discuss** the arrangements for the Annual Assembly (The Annual Meeting of St Martha Parish) to be held on 21<sup>st</sup> March 2023.

### **10. The Gunpowder Mills and West Lodge**

- To **receive and discuss** any reports/updates on West Lodge and the proposal letter from Mr J. Price.

### **11. Planning**

(a) There are no new applications under consideration to discuss and agree a response to GBC.

(b) To **receive and note** the outcome of applications previously reported:

- **22/P/016885 Halfpenny Close, Chilworth, GU4 8NJ.** Erection of a rear extension, conversion of loft to habitable accommodation. **GBC APPROVED 13/12/22**
- **22/P/01746: Sample Oak, Sample Oak Lane, Chilworth, GU4 8Q.** Installation of new doors and windows in existing openings. **GBC APPROVED 03/12/22**

(c) To **review and agree the Terms of Reference for the Planning Committee** – adopted on 22/02/22 – Minute number: 22/34

### **12. Highways and Rights of Way**

### **13. Correspondence**

- Cllr Mrs Allen requested consideration of Surrey Tree Wardens – ref email 02/12/22.

### **14. Financial Matters**

- To **receive and approve** the schedule of payments presented by the Clerk.
- To **receive, approve and sign** the bank reconciliations for periods ended 30/11/22 and 31/12/22.
- To **APPROVE** the Precept request to GBC for 2023/24.

### **15. Items for the next meeting**

Items for inclusion on future agendas - to receive any suggestions from Members.

### **16. Date of next full Council meeting** – Tuesday 21<sup>st</sup> February 2023