

ST. MARTHA PARISH COUNCIL

Members of St Martha Parish Council are hereby summoned to attend the PARISH COUNCIL MEETING

to be held on **Tuesday 19th July 2022 at 7.30 pm in Chilworth Village Hall** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait- Parish Clerk

14th July 2022

AGENDA PART I

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on any amendments.
- 5. Minutes of the previous meetings:** The following Council Minutes are to be agreed and signed by the Chairman as a true record:
 - Full Parish Council Meeting held on 14 June 2022
- 6. Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.
- 7. Reports:**
 - To receive Reports, Communications and Updates from:**
 - Parish Clerk:** An update on an appraisal of the trees and fencing around the War Memorial
 - Borough Councillor's Report (5 Minutes)**
 - Surrey County Councillor's Report (5 Minutes)**
 - Shalford Community Councillor's Report (5 minutes)**
 - Parish Councillors:**
 - To **receive and discuss** the following items:
 - Cllr Mrs Allen's report Community Rail Partnership AGM (including Climate Change) & Chilworth Station
 - Fire in the 'Parish Field' – Cllr Mrs Allen
 - Meeting at West Lodge – Cllrs Allen and Diana Jones
 - Electric Car Chargers - the provision in the Parish
- 8. The Gunpowder Mills and West Lodge**
 - To **receive and discuss** any reports/updates from GBC
 - To **discuss the GBC Heritage Weekend 9th – 11th September 2022**

9. Planning

(a) To discuss and agree a response to GBC on the following applications:

- **22/T/00149 3 Pine View Close, Chilworth GU4 8RS** - T1 Oak tree Reduce by 2-3 meters leaving 19m height and 10m spread (P1/201/19).
- **22/P/01130 Greenbank Cottage, Blacksmith Lane, Chilworth, GU4 8NF** - New external corner doors to existing rear extension. New conservation rooflight at first floor.
- **22/P/01131 5 Halfpenny Close, Chilworth, GU4 8NJ** Construction of a replacement single storey rear extension following demolition of existing single storey rear extension.

(b) To receive and note the outcome of applications previously reported:

- **21/P/02095 Woodpeckers, Sample Oak Lane, Chilworth GU4 8QR** - Part conversion and alterations to an existing detached outbuilding to provide ancillary habitable accommodation.
GBC APPROVED 28/06/22
- **21/P/02415 Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN** - Proposed construction of new detached building comprising of wine cellar and tasting room with associated landscaping and car parking.
GBC APPROVED 07/07/22

10. Highways and Rights of Way

To receive an update on Surrey Highways Reference: 2229308 - Dorking Road, Chilworth

11. Correspondence

12. Financial Matters

- To receive and approve the schedule of payments presented by the Clerk.
- To receive, approve and sign the bank reconciliation and statements for period ended 30/06/22.

13. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

14. Date of next Full Council meeting – Tuesday 6th September 2022

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

15. The Clerk's Contract of Employment

To receive and discuss the meeting of the Personnel Committee regarding Reference 15 on the Clerk's Contract of Employment – the payment of holiday entitlement.

16. Clerk's Hours

To receive and consider the hours logged on the Clerk's May and June 2022 timesheets. Reference (Minute number 21/116).