

Members of St Martha Parish Council are hereby summoned to attend the
PARISH COUNCIL MEETING
to be held on **Tuesday 1st February 2022 at 7.00 pm in Chilworth Village Hall** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait

AGENDA PART I

1. Apologies and reason for Absence

2. Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the Agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.

4. Register of Interests - an update from Members on any amendments.

5. Minutes of the previous meetings: The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting held on 15 December 2021
- Extra-Ordinary Meeting held on 11th January 2022

6. Public participation session – 10 minutes - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.

7. Reports:

To receive Reports, Communications and Updates:

Parish Clerk:

- To report on Surrey County Council – plans (next steps) for Treescapes Trees
- To report on the update received from Surrey County Council – Tom Jenkins Countryside Access Officer - on Footpath 252a and Bridleway 252.

Parish Councillors:

- **To DISCUSS** this Parish Council's involvement in the Tillingbourne River pollution and extraction
- **To NOTE** the submission from this Parish Council to the Surrey Hills AONB Boundary Review

Borough Councillor's Report (5 Minutes)

Surrey County Councillor's Report (5 Minutes)

8. The Gunpowder Mills

West Lodge:

- To RECEIVE and NOTE an update on the two grant applications – Your Fund Surrey and HLF.
- To RECEIVE and NOTE the results of the survey by the Friends of the Gunpowder Mills Group

9. Planning Applications to DISCUSS AND AGREE

- **21/T/00382 3 Powder Mills Place, Blacksmith Lane, Chilworth, GU4 8BF**
Ash and Maple (T1, T2, T3) - cut back branches overhanging the application site and evidence of Ash die -back; Maple (T4 - seeded from T5) - cut down to ground level; Maple (T5) - cut back overhanging branches to reduce excessive shading; Holly (T6) - reduce to fence height (Chilworth Gunpowder Mills Conservation Area).
- **21/P/02607 Inglenook, 22 Roseacre Gardens, Chilworth, GU4 8RQ**
Single storey rear extension following demolition of existing conservatory, enlarged street facing dormer windows and changes to fenestration. New oak framed carport.
- **21/P/02680 14 Mill Reach, Mill Lane, Chilworth, GU5 9BA**
Proposed single-storey rear extension and associated works.
- **21/P/02095 Woodpeckers, Sample Oak Lane, Chilworth GU4 8QR**
Part conversion and alterations to an existing detached outbuilding to provide ancillary habitable accommodation.

(b) To **RECEIVE and CONSIDER** The 'Terms of Reference' for the Planning Committee agreed in 2018.

(c) To **RECEIVE and CONSIDER** private external lighting in Halfpenny Close.

10. Shalford Parish Council

- To **DISCUSS** the Queens Platinum Jubilee Celebrations.
- To **DISCUSS** Shalford name change.
- To **RECEIVE** any updates from Cllr Cansell re issues discussed at the PC meeting on 26/01/22.
- To **DISCUSS** how to achieve a closer working relationship between the two Parish Councils.
- To **DISCUSS** Members from St Martha attending the forthcoming Shalford meetings: 24/02/22; 24/03/22 and 28/04/22.

11. Highways and Rights of Way

To **RECEIVE and CONSIDER** the any update on traffic calming measures along the A248.

12. Correspondence

To **RECEIVE and CONSIDER** any correspondence for discussion.

13. Financial Matters

To **RECEIVE and APPROVE** the schedule of payments presented by the Clerk.

14. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from members.

15. Date of next Full Council meeting – 22nd February 2022.

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

16. Clerk's log of Hours

To **RECEIVE and CONSIDER** the hours logged on the Clerk's December 2021 timesheet. Reference (Minute number 21/116