

ST MARTHA PARISH COUNCIL

NOTICE OF AN EXTRA-ORDINARY MEETING

Thursday 30 May 2024

To: All Members of the Council

You are hereby respectfully summoned to attend an **Extra-Ordinary Meeting** to be held in **Chilworth Village Hall** on **Tuesday 4th June 2024 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*
Clerk to the Council

1. Apologies and Reason for Absence

2. Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

3. Declaration of Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct.

4. Register of Interests – a declaration from Members on amendments.

5. Public Session - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon the rest of the meeting, without the consent of the Chairman.

6. Planning

To **discuss and agree** a response to GBC on any application(s) received since 28/05/24.

7. Policies, Financial and Regulation Approvals

- a) To **receive and approve** the schedule of payments presented by the Clerk.
- b) To **receive and approve** the Year End Accounts for year ended 31/03/24.
- c) To **receive and approve** the Annual Return for the year ended 31 March 2024 – **Section 1 Annual Governance Statement** for 2023/2024. The Chairman to sign.
- d) To **receive and approve** the Annual Return for the year ended 31 March 2024 **Section 2 Accounting Statement** for 2023/2024. The Chairman to sign.
- e) To **receive and approve** submitting a **Certificate of Exemption** for a smaller authority where the gross income or gross annual expenditure does not exceed £25,000. The Chairman to sign.
- f) To **receive, discuss and approve** an updated set of **Financial Regulations**
- g) To **receive and discuss** the **earmarked reserves** for 2024/2025.
- h) To **receive and discuss** the **general reserves** for 2024/2025.
- i) To **receive, discuss and approve** an updated set of Standing Orders.

8. Clerk's and Councillor's Report

9. Date of the next full Council Meeting: Tuesday 9th July 2024 in Chilworth Village Hall - 7 p.m.