

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council on **Thursday 6th May 2021 at 7:00p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will be held remotely via the Zoom application. Please contact the Parish Clerk for details of how to join the meeting.

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom.

AGENDA PART I

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES to AGREE AND SIGN by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 17th March 2021.

4. PUBLIC SESSION to RECEIVE and CONSIDER questions from members of the public.

5. REPORTS:

To receive Reports, Communications and Updates:

Parish Clerk.

Meeting dates: Cllrs to RECEIVE the latest information from Surrey ALC and NALC regarding meeting venues for Parish Council Meetings after 7th May 2021.

Parish Councillors

Cllrs to RECEIVE and NOTE any updates on Chilworth Station.

Cllrs to RECEIVE and NOTE an update on Local Listing on The Bungalow.

Cllrs to RECEIVE and NOTE any further questions arising from the notes sent by Cllr Allen on 28/03/21 re the Shalford PC meeting held on 25/03/21. Cllr Pugh to report on any issues for St Martha PC from the Shalford Meeting held on 29/04/21.

- **Borough Councillors (5 Minutes)**
- **Surrey County Councillor (10 Minutes):**

6. GUNPOWDER MILLS

West Lodge: Cllrs to arrange a date to discuss the Lease from GBC.

Cllrs to RECEIVE and NOTE the update on the Picnic Benches from Hendryk

8. PLANNING

(a) Councillors to RECEIVE and NOTE the outcome of applications previously reported:

21/T/00067: Ferndale, Old Manor Gardens, Chilworth GU4 8NE. – T1 (Cherry) – fell. T2 (Leyland Cypress) – remove four lowest limbs and remove deadwood on 3 main stems up to 5 metres. G1 (Hazel) reduce height by 2.7 metres to height of fence 1.8 metres. G2 (Laurel Hedge) behind shed reduce height by 1.5 metres to 3 metres, reduce width by 1 m garden side and beyond shed reduce height to 1.8m. Chilworth Gunpowder Mills Conservation Area. **GBC APPROVED 01/04/2021**

(b) **Councillors to DISCUSS AND AGREE** a response to GBC on the following applications:

- **21/P/00903 – Farley 32 Roseacre Gardens, Chilworth GU4 8RQ.** Front porch enlargement ground floor rear extension rear dormer adjustment and enlargement and changes to rear fenestration.
- **21/P/00435 – Moorland House, Blackheath, GU4 8RD.** Proposed changes to fenestration including 2 x side facing Juliet balconies.
- **21/P/00902 - Brackenwood, Blackheath GU4 8RQ.** Extension to a domestic ancillary building, plus alteration to the pitched roof from gable ends to barn hip style to match the house and garage.

9. HIGHWAYS AND RIGHTS OF WAY

Cllrs to **RECEIVE and CONSIDER** any requests/issues.

Councillors to NOTE that the drain causing flooding on the Dorking Road at the end of Pine View Close has again been reported to SCC by the Clerk and again been repaired by SCC.

10. CHILWORTH WAR MEMORIAL

To **RECEIVE and NOTE** the now completed repairs on the Memorial and the re-siting of the slabs.

11. CORRESPONDENCE

Cllrs to **RECEIVE and NOTE** recent correspondence.

- Councillors to **NOTE: The Epic cycle event** – reference e-mail from John Oliver 21/04/21.

12. FINANCIAL MATTERS

(a) Cllrs to **RECEIVE and APPROVE** the schedule of payments, transfers and cheques

(b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 31/03/2021

(c) Cllrs to **RECEIVE and APPROVE** the Accounts for year ended 31/03/2021

(d) Cllrs to **AGREE and APPROVE** at Minute Number: 21/29 the revision of the figure to £1,832.99 from £1,832.98.

(e) Cllrs to **AGREE and APPROVE** the maintenance contract at the War Memorial for the financial year ending 31/03/2022.

13. ITEMS FOR THE NEXT MEETING

To **RECEIVE** requests for items for discussion at the next meeting

DATE OF THE NEXT COUNCIL MEETING: Wednesday 19th May 2021 at 7 p.m. – The Annual Meeting of St Martha Parish Council.

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

14. E-mail server – Cllrs to **RECEIVE and NOTE** an update re the email migration from Google workspace to Microsoft Outlook

15. Cllrs to RECEIVE and CONSIDER the 2021 Clerk's appraisal from the Chairman.