

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Wednesday 18th November 2020 at 7 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 12th October 2020.

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- **Parish Clerk**

An update on the ownership of the broken street light at Chilworth Station

- **Borough Councillors (5 Minutes)**

- **Surrey County Councillor (10 Minutes):**

- **Parish Councillors**

Cllrs to **DISCUSS** the meeting with Charles Botting regarding the flow of water issue in The Gunpowder Mills Estate following the site visit on 12/10/2020.

6. HALFPENNY LANE AND SURREY HILLS

1. Councillors to **DISCUSS** the traffic in Halfpenny Lane/White/Guildford Lane and a proposal for Halfpenny Lane to be a Green Lane as a pilot project.

2. Cllr Mrs Allen to **REPORT** on the Surrey Hills Meeting held on 13/11/20 and the AONB Boundary Review.

7. REVISED COUNCILLORS' CODE OF CONDUCT

Councillors to **DISCUSS** and **AGREE** to adopt the revised GBC Code of Conduct.

8. WEBSITE ACCESSIBILITY

Cllrs to **NOTE** and **DISCUSS** the message from CowShed Design on 09/11/2020 and the Clerk to report any update.

9. THE GUNPOWDER MILLS

• West Lodge:

To **NOTE** any updates on the West Lodge Planning Application and proposed Lease from GBC.

10. PLANNING

(a) To RECEIVE and NOTE the outcome of applications previously reported:

- **20/P/01432:** Arkaig, 26 Roseacre Gardens, Chilworth GU4 8RQ. Front and rear extension along with changes to fenestration. **GBC APPROVED 15/10/2020.**
- **20/P/01354:** Brantyngheshay, Sample Oak Lane, Chilworth GU4 8RE. Proposed extensions to the front, side, and rear elevations, following demolition of existing rear extensions and conservatory. Changes to doors, windows, and fenestration. **GBC REFUSED 03/11/2020.**
- **20/P/01568:** Sample Oak, Sample Oak Lane, Chilworth, GU4 8QR. Single Storey side/rear infill extension. **GBC APPROVED 05/10/2020**

(b) To RECEIVE and NOTE applications received since last meeting (12/10/2020)

Cllrs to discuss and agree a response to GBC on the following applications:

- 20/P/01748 - **138 Dorking Road, Chilworth, GU4 8RF** - Erection of a single storey side extension
- 20/P/01792 - **32 Halfpenny Close, Chilworth, GU4 8NH** Ground floor rear extension, following demolition of existing garage and conservatory
- 20/P/01860 - **2A Roseacre Gardens, Chilworth, GU4 8RQ** - Proposed new front porch 2 storey side extension, rear balcony, rear Juliet balcony and changes to fenestration, following demolition of double garage and store.
- 20/P/01820 - **Longmead, Halfpenny Lane, Chilworth, GU4 8PY** – **(Certificate of Lawfulness)** for a proposed development to establish whether the siting of a mobile home would be lawful
- 20/P/01496 - **Basie Cottage, 24 Roseacre Gardens, Chilworth GU4 8RQ** – Front Entrance Porch

11. HIGHWAYS AND RIGHTS OF WAY

To **RECEIVE** any report or request

12. CHILWORTH WAR MEMORIAL

Cllrs to **NOTE** the meeting with John Bailey on 19/11/2020.

13. CORRESPONDENCE

To **RECEIVE** any recent correspondence – not previously circulated

14. FINANCIAL MATTERS

(a) Cllrs to **RECEIVE and APPROVE** and sign the schedule of cheques

(b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation to 31/10/2020

15. **ITEMS FOR THE NEXT MEETING**

To RECEIVE requests for items for discussion at the next meeting

DATE OF NEXT COUNCIL MEETING: Wednesday 16th December 2020