

ST MARTHA PARISH COUNCIL
Minutes of the Meeting of St Martha Parish Council held on
10th March 2016 at Chilworth C of E Infants School

Present:

Cllr. Mrs. P. Allen	Cllr P. Corning	Cllr. R. Good
Cllr. M. Lunnon (Vice-Chairman)	Cllr J. Peake	Cllr. C. Seabrook
Cllr. The Rev. S. Sokolowski (Chairman)		

In attendance: Parish Clerk - Anne Tait

Also present: Cllr A. Cansell (Shalford Parish Council), Cllr K. Taylor (SCC), Cllr D. Wright (GBC) and two members of the public.

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

PUBLIC SESSION

The public were invited to address the Council prior to the Council meeting:

Newlands Corner Project - Cllr Wright reported that the existing hard surface trail for mobility a machine is half a mile. He also stated that it will be Surrey County Council's final decision on the thecar parking arrangements. Andrew Norris reported that the process of consultation has not been well advertised and the paths need upgrading.

Footpath 252 - Helen McIntyre reported that the footpath is being re-surfaced and is currently closed.

AGENDA PART I

16/37 APOLOGIES AND REASON FOR ABSENCE

None, all Councillors were present.

16/38 DECLARATION OF INTERESTS

Cllr Sokolowski declared that she was the Chair of the Chilworth Community Association.

16/39 MINUTES

RESOLVED: The Minutes of the St Martha Parish Council meeting held on 24th February 2016 were signed by the Chairman as a true record.

16/40 REPORTS

- Cllr Wright reported that the first draft of the Local Plan will be available in May/June 2016.
- Cllr Wright reported that the review of the bus service is currently being undertaken. There are no proposals to reduce the frequency of service 32.
- Cllr Mrs Allen reported on the Shalford Parish Council meeting held on 25/02/16 and referred Councillors to her notes sent on 27/02/16.
- The Chairman reported on the meeting held on 25/01/16 with Mike Palmer, Probation Service regarding the Respect and Remember Project. He explained that a typical team consists of 6 – 8 people with supervisors and a bigger project, i.e. extending the site would be considered. Mike Palmer suggested a further meeting – after Councillors discuss and agreed additional ideas for the site. If necessary, he would help Councillors obtain a grant. The Chairman invited Councillors to a 'Blue sky Thinking' session on Tuesday 22nd March to discuss how the grounds around the War Memorial could be enhanced/developed/extended.

16/41 **FINANCIAL MATTERS**

(a) The Clerk reported on the following balances:

£6,116.02	Business Reserve Account (as at 02/03/16)
£11,593.56	Current Account (as at 02/03/16)
£25.00	Field Current Account (as at 01/02/16) - all donors have now been refunded by Parish Council cheques

InIncome received since last meeting (24/02/16):

- 26p Interest on Business Reserve Account – 29/02/16

(b) The schedule of cheques totalling £2,544.53 (+ VAT totalling £30.00) at attached to record Minutes were **approved and signed**.

(c) Councillors gave a risk assessment report on each of the Parish Council Assets:

- Lockner Farm Kissing Gates and steps. Councillor Lunnon reported that an additional step is required, as the drop from the current 'last' step is too deep. The Clerk was asked to contact P. Puttock and book a date to begin the repair/rebuild of the last step.
- Village Benches at the end of Halfpenny Close and Old Manor Lane. Councillor Seabrook reported that the bench at the top of Old Manor Close is loose at one end. The Clerk was asked to contact Tom Deady to see if he could repair it.

16/42 **PLANNING**

(a) The Clerk reported on the outcome of those previously reported on the 2015 sheet: numbers 23, 25, 26.

(b) The Clerk reported on those received since last meeting: numbers 1,2,3 on the 2016 sheet.

[Appendix A](#)

16/43 **THE GUNPOWDER MILLS SITE**

Dog Fouling: The Clerk was asked to follow up with the Guildford Borough Council Dog Warden with regard to the recent dog fouling in the Gunpowder Mills Picnic area. It was noted that the new bin requested on 8th July 2015 – job reference CD0069017 is not in position.

West Lodge: Cllr Peake to send his AGREED letter to the St Thomas Newsletter and Councillors will raise this at the Executive meeting on 21st March 2016.

16/44 **THE ST MARTHA ANNUAL ASSEMBLY**

Councillors agreed that this should take place on 3rd May 2016. Clerk to book Chilworth Village Hall from 7.30 p.m. Councillors Corning and Peake volunteered to form a working party for agenda planning.

16/45 **NEWLANDS CORNER**

Councillors AGREED that this would be discussed at the meeting with the Executive Officers.

16/46 **CHILWORTHWAR MEMORIAL**

Councillors discussed the e-mail from John Bailey dated 03/03/16. He confirmed that he would meet on site with John Rye of Chichester Stoneworks to go through his proposals in order to get some clarity and reassurance with regard to the repair of the spalled stones. He suggested a fee of £200 (plus VAT), if the visit to Chilworth could be combined with another visit in the area.

Following the meeting he would give Councillors a written report plus recommendations.
RESOLVED: all AGREED to pay an invoice up to the value of £200.00 plus VAT.

16/47 THE BUS SHELTER AT CHILWORTH RAILWAY STATION

- Cllr Lunnon reported on the meeting with Bahram Assadi and Paul Puttock with regard to raising the roof of the shelter. The proposal is to move the shelter back from the footway by 9 inches and raise it by 7 inches. Paul Puttock would like the Parish Council to arrange removal of the millstones, to allow easy access for the lifting gear. Andrew Norris stated that removing the millstones for access to raise the shelter will necessitate hand digging out 2 x ground anchors. He also stated that it became apparent during the installation of the millstones that there are numerous services e.g. water and gas underground. The Clerk was asked to contact Network Rail to gain permission for lifting machinery to be sited on their land. The Clerk was asked to contact Royal Mail and inform them about the proposed work, as the post box is nearby. The Clerk was asked to contact Thames Water and the Gas Board to inform them of the proposed work.

16/48 CORRESPONDENCE

- a) Councillors discussed holding an event to mark the HM Queen's 90th Birthday, it was suggested that the lights could be left on in both St Martha and St Thomas Churches.
- b) The Clerk was asked to contact David Thorpe at Tyting Farm/Society with regard to the proposed SANGS in the Parish.

16/49 THE ST MARTHA BUSINESS PLAN

Councillors AGREED to meet at 6 p.m. on Thursday 14th April 2016 in Chilwoth C of E School to start the review.

16/50 HIGHWAYS

Footbridge opposite Postford House on the A248 – The Clerk reported on an e-mail from Colin Pearse, GBC Local Officer - South West Team. He confirmed that he has made the site safe by removing all the loose material and will make further enquiries to see if the side facing the road can be re-rendered.

16/51 ITEMS FOR THE NEXT MEETING

The following requests were noted as items for discussion at the next meeting:

- Vehicle Activated Sign – investigate a suitable site
- Queens Celebration

16/52 DATE OF NEXT COUNCIL MEETING– to note that the date of the next Parish Council Meeting will be on 14th April 2016.

The Chairman closed the meeting at 10:05 p.m.