

# **ST MARTHA PARISH COUNCIL**

## **Minutes of the Annual Meeting of St Martha Parish Council held on 19<sup>th</sup> May 2010 at St Martin's Church, Blackheath**

### **Present:**

Cllr Mrs P Allen  
Cllr G. Brown  
Cllr J. Peake  
Cllr Mrs Price  
Cllr J-P Pugh  
Cllr Mrs J. Tantram

**In attendance: Parish Clerk** - Anne Tait

**Also present:** Surrey County Councillor Bob Hughes and one member of the public.

### **AGENDA**

#### **21/61 APOLOGIES FOR ABSENCE**

Cllr The Revd. S. Sokolowski, and Borough Councillor Richard Billington.

#### **21/62 ELECTION OF CHAIRMAN and Chairman's Declaration of Acceptance**

On the nomination of Cllr Peake, seconded by Cllr Brown and there being no other nominations, it was **RESOLVED**: Cllr Jean-Pierre Pugh to be elected to serve as Chairman of the Council for the ensuing municipal year. In accordance with the statutory requirement, Cllr Pugh duly signed the Declaration of Acceptance of Office.

#### **21/63 ELECTION OF VICE CHAIRMAN**

On the nomination of Cllr Peake, seconded by Cllr Brown, Cllr Mrs Allen was nominated to serve as Vice-Chairman Council for the ensuing municipal year. Cllr Mrs Price expressed an interest in becoming Vice-Chair and on a show of hands, and there being a majority for Cllr Mrs Allen, it was **RESOLVED** that Cllr Mrs Allen be elected as Vice Chairman.

#### **21/64 APPOINTMENT OF COMMITTEES**

- a) **Planning Committee**: It was unanimously **RESOLVED** that all members would serve on the Planning Committee for the municipal year 2021/2022.
- b) **Personnel Committee**: It was unanimously **RESOLVED** that the following members would serve on the Personnel Committee for the municipal year 2021/2022: Cllrs Pugh, Mrs Price and Mrs Tantram.
- c) **Finance Committee**: It was unanimously **RESOLVED** that all members would serve on the Finance Committee for the municipal year 2021/2022.

**21/65 DECLARATION OF INTERESTS** None were declared.

#### **21/66 MINUTES**

**RESOLVED: Two corrections were requested at Minute numbers:**  
**21/51 (1)** the telephone box needs to be *maintained*.

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**21/51 (2) RESOLVED:** The procedure for Local *and National* Listing is to inform the owners before sending the application to GBC after fourteen working days.

Following these two amendments, it was **RESOLVED** that the Minutes of the Ordinary St Martha Parish Council Meeting held on 6<sup>th</sup> May 2021 be approved and signed by the Chairman as a true record.

**21/67 PUBLIC SESSION** - No points were raised.

### **21/68 REPORTS**

Parish Councillors: The Clerk AGREED to circulate to Councillors the 2021 Chairman's Annual Report and apologised for the delay.

Surrey County Councillor – Cllr Bob Hughes introduced himself as the newly elected County Councillor for the Shere Division. He reported that as a member of Shalford Parish Council, he understands some of the issues in St Martha Parish and hoped to be able to continue the good working relationship that Cllr Keith Taylor previously had with the Council.

### **21/69 PLANNING**

**(a) To RECEIVE and NOTE the outcome of applications previously reported:**

- **21/P/00427: 8 Pine View Close, Chilworth, GU4 8RS.** Proposed front door infill extension, part conversion of garage to habitable accommodation, side infill extension between garage and house, two single storey rear extensions changes to fenestration and new rear patio and landscaping. **GBC APPROVED 23/04/2021**
- **21/P/00435 – Moorland House, Blackheath, GU4 8RD.** Proposed changes to fenestration including 2 x side facing Juliet balconies. **GBC APPROVED 12/05/2021**
- **(b) To DISCUSS AND AGREE a response to GBC on the following application:**  
**21/P/00951: Tower House, Lockner Holt, Chilworth, GU4 8RG** – Erection of replacement garage, following demolition of existing garage. **RESOLVED:** *The Parish Council recommend that GBC APPROVE the plans as submitted.*

### **21/70 DATES FOR PARISH COUNCIL MEETINGS DURING 2021/22**

**RESOLVED:** That the next Ordinary Parish Council meeting would be held on: Tuesday 22nd June 2021 in Chilworth Village Hall. Further dates (and a venue) to be AGREED at the next meeting.

Councillors **AGREED** their attendance at the following Shalford PC meetings:

- 27 May – Cllr Mrs Price
- 24 June - Cllr J Peake
- 22 July - Cllr G Brown

### **21/71 THE GUNPOWDER MILLS SITE**

West Lodge Lease

Councillor Pugh referred to the notes previously circulated on 18/05/21 from the Zoom meeting held on 12/05/21 with Andrew Norris.

### **21/72 HIGHWAYS**

There were no items reported or identified.

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### **21/73 FINANCIAL MATTERS**

- (a) Cllrs **APPROVED** the schedule of payments presented by The Clerk.
- (b) Cllrs **APPROVED** the bank reconciliation for April 2021.
- (c) Cllrs **APPROVED** and the Chairman signed Section 1 of the Annual Governance and Accountability Return (AGAR) 2021/22.
- (d) Cllrs **APPROVED** and the Chairman signed Section 2 of the Accounting Statements of the AGAR 2021/22.
- (e) Cllrs **APPROVED** the submission of a Certificate of Exemption for a smaller authority where the gross income or gross annual expenditure does not exceed £25,000.
- (f) Cllrs **APPROVED** the changes to the signatories on the NatWest current account and the Unity Trust Bank Account.

### **21/74 ITEMS FOR THE NEXT MEETING**

Cllrs requested that the following are Agenda items at the next meeting:

**DATE OF NEXT COUNCIL MEETING** Tuesday 22<sup>nd</sup> June 2021 at 7 p.m.

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.