

ST MARTHA PARISH COUNCIL

Minutes of an Extra-Ordinary Meeting of St Martha Parish Council held on 11th August 2020 at 5 p.m. by Zoom Video Conferencing

Present:

Cllr G. Brown
Cllr J. Peake (Vice Chairman)
Cllr Mrs. C. Price
Cllr Jean-Pierre Pugh
Cllr S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

CHAIRMAN'S ANNOUNCEMENT

The Chairman welcomed everyone and explained the arrangements for conducting the Zoom meeting.

AGENDA

20/63 APOLOGIES FOR ABSENCE

Cllr Mrs Allen sent her apologies.

20/64 DECLARATION OF INTERESTS

None declared

20/65 REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- Cllr Peake reported that he had spoken to Hilary Parker re water flow issues and gaining permission to look in the grounds of Postford House.

RESOLVED: Cllr Peake to ascertain the 'phone number of the caretaker from Richard Parker and request access.

RESOLVED: Cllr Peake asked the Clerk to approach Merrist Wood College and ask if students on a countryside management course would repair six steps in Peter Burt's field as a project. The steps are on Downs Link path 258, a few hundred yards North of drive to Longfrey Farm, where the Downs Link path turns East.

20/66 PLANNING

(a) Councillors to **AGREE** a response to GBC on the following application:

- **20/W/00081:** The Charcoal House, Blacksmith Lane, Chilworth, GU4 8NQ. Prior notification for change of use from B1(A) (office) to C3 (residential) consisting of 1no. 2 bed & 1no. 5 bed dwellings. Councillors noted they had been advised by the Planning Officer that this is a 'Prior Notification' application, and only comments on certain planning matters can be considered. These are issues relating to: flood risk, contamination, and highways implications. Bearing this in mind, Councillors comments are: we are aware that a neighbour has some form of legal restriction to the property – that may come under highway implications. Additionally, it was reported that this property may now be classed as being in a flood risk area.
- **20/P/01159:** 2A Roseacre Gardens, Chilworth, Guildford, GU4 8RQ. Proposed new front porch 2 storey side extension, rear balcony, rear Juliet balcony and changes to fenestration, following demolition of double garage and store.

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RESOLVED: Parish Councillors recommend GBC **APPROVE**.

20/67 FINANCIAL MATTERS

The Clerk reported that applications for GBC Concurrent Grants 2020/21 need to be submitted by Monday 7 September 2020.

RESOLVED: To submit a grant application to install disabled parking and parking at the rear of West Lodge, separating the use of these funds from the re-purposing of the building itself. Quotes to be obtained, and the money used for the levelling of the area and the purchase of the “green” hexagonal reinforcement needed to support cars. This would fulfil the Community category and parking improvements in the submission guidelines. Cllr Pugh **AGREED** to take the lead on this.

20/68 ITEMS FOR THE NEXT MEETING

Councillors agreed the following items for discussion at the next meeting:

- The Chilworth War Memorial remedial work
- Highways and Rights of Way
- Shalford Parish Council Meetings – Members’ attendance
- Chilworth Post Office

DATE OF NEXT MEETING: Monday 7th September 2020