
ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 12th October 2020 at 7 p.m. by Zoom Video Conferencing

Present: Cllr

Mrs. P. Allen

Cllr G. Brown

Cllr J. Peake (Vice Chairman)

Cllr Mrs. C. Price

Cllr Jean-Pierre Pugh

Cllr S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

Also present:

Andrew Norris

Cllr Adrian Cansell – Shalford Parish Council

CHAIRMAN'S ANNOUNCEMENT

The Chairman welcomed everyone and explained the arrangements for conducting the Zoom meeting.

AGENDA

20/83 APOLOGIES FOR ABSENCE

Guildford Borough Councillor Diana Jones (attending a Place Making and Innovation EAB).

20/84 DECLARATION OF INTERESTS

Councillors Mrs Allen and Price both declared that they knew the applicant of planning application:
20/P/01377 – to be discussed at Agenda item 8(b).

20/85 MINUTES

RESOLVED: The Minutes of the Ordinary Parish Council Meeting held on 7th September 2020 were approved as a correct record and will be signed by the Chairman at the earliest opportunity.

20/86 PUBLIC SESSION

No matters were raised. The Chairman congratulated Cllr Mrs Allen on being awarded a Mayor's Award for Service to the Community on 23rd April 2020.

20/87 REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

Parish Clerk:

- The Clerk reported that following a site meeting at Chilworth Station with Paresch Rajani GBC Electrical Services Engineer on 22nd September 2020, he confirmed that the street light was owned by Network Rail. Mr Rajani AGREED to meet with David Daniels (Southeast Communities Rail Partnership – North Downs Line) on 16th October 2020 to confirm this assessment.
- The Clerk reported that Charles Botting had given Councillors a tour of his land regarding the flow of water to the Gunpowder Mills on 12th October 2020.

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- Chilworth Post Office - Cllr Cansell reported that he had recently spoken to Mr & Mrs Patel of Chilworth Londis Shop who were awaiting a response from the Post Office to their application/inquiry to take on the Post Office.
- **Parish Councillors**
 1. **North Downs Community Rail Partnership meeting** - Cllr Mrs Allen reported on the meeting held on 07/10/2020.
 2. **SSALC Planning White paper Consultation Briefing** – Cllrs Mrs Allen and Mrs Price were unable to access the zoom presentation held on 08/10/2020. An email had been received from SSALC apologising for the difficulty and advising that SSALC are repeating the ‘Planning Futures’ presentation at 4.00pm on Tuesday 13th October 2020 – which Cllr Mrs Allen will attend.
 3. **Shalford Parish Council meeting held on 17/09/2020** - Cllr Mrs Price reminded Members that her notes had been circulated on 19/09/2020.

20/88 UPDATES TO THE WEBSITE AND ACCESSIBILITY REQUIREMENTS

The Clerk reported that discussions were still progressing on how to work out a way to be able to create accessible documents to upload onto the website.

20/89 REMEMBRANCE SERVICE AT CHILWORTH WAR MEMORIAL

RESOLVED: To accept the COVID Risk Assessment from Chilworth Parochial Church Council for the Service to be held on Sunday 8th November 2020 at 3 p.m.

20/90 CHILWORTH2GETHER

Regrettably, news had been received from Maggie Scott that Chilworth2gether were retiring. With one of the founding members of Chilworth2gether retiring and moving away from the village, a consultation of others who have been part of the core team has taken place to determine the future of Chilworth2gether. They reported: “We have decided that it is now time for the original team to retire, happy to leave a permanent and lasting legacy to remind us of the wonderful years we have had together, making the village of Chilworth a great place to live and work in”.

20/91 THE GUNPOWDER MILLS

RESOLVED: The Clerk was instructed to send a letter to James Whiteman and all the Guildford Borough Councillors. A. Norris had drafted a letter (with additions from Cllrs Mrs Allen and Peake), to assure GBC of the continued commitment of the Parish Council to the project of taking on a Lease and the planning application of Change of Use for West Lodge.

20/92 PLANNING

(a) Councillors to **NOTE** the outcome of those applications previously reported:

- **20/P/00933** - St Martha’s Cottage, 77 Dorking Road, Chilworth GU4 8NP - **Certificate of Lawfulness** for a proposed development to establish whether the conversion of the existing garage into a habitable space, including changes to fenestration would be lawful. **GBC Approved 11/08/2020.**

(b) Councillors **AGREED a corporate** response to GBC on the following applications:

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- **20/P/01377:** Hurstcote, Halfpenny Lane, Chilworth GU4 8PY. Erection of a glass link from the main dwelling to the existing garage, underground tunnel connecting the main dwelling to the existing garage, extensions, and alterations to the existing outbuilding. Construction of a swimming pool and replacement store.
RESOLVED: *The Parish Council recommend that GBC approve the plans as submitted.*
- **20/P/01405:** 8 Haywards Corner, Dorking Road, Chilworth GU4 8BG. Second floor extension, including changes to garage roof structure, three dormers and other changes to fenestration.
RESOLVED: *The Parish Council recommend that GBC approve the plans as submitted.*
- **20/P/01354:** Brantyngheshay, Sample Oak Lane, Chilworth GU4 8RE. Proposed extensions to the front, side, and rear elevations, following demolition of existing rear extensions and conservatory. Changes to doors, windows, and fenestration.
RESOLVED: *The Parish Council recommend that GBC refuse the plans as submitted.*
- **20/T/00236:** Tal Y Bont, Blacksmith Lane, Chilworth GU4 8NQ. T1 Oak, 5m crown lift, 30% crown thin, crown clearance, dead and dangerous removal, ring and remove most of the ivy. **RESOLVED:** *The Parish Council recommend that GBC APPROVE the plans as submitted.*
- **20/P/01432:** Arkaig, 26 Roseacre Gardens, Chilworth GU4 8RQ. Front and rear extension along with changes to fenestration
RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*
- **20/P/01568:** Sample Oak, Sample Oak Lane, Chilworth, GU4 8QR. Single Storey side/rear infill extension.
RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*
- **20/P/01697:** Birkfield, Blacksmith Lane, Chilworth, GU4 8NF. Proposed single storey front and rear extensions. Part single/part two storey side extensions following demolition of existing detached garage, changes to fenestration.
RESOLVED: *The Parish Council recommend that GBC REFUSE the plans as submitted.*

20/93 HIGHWAYS AND RIGHTS OF WAY

Cllr Mrs Allen reported on the discussions with Rob Fairbanks regarding the proposal for new road signs on Halfpenny/White and Guildford Lanes in Chilworth. It was emphasised that the signs need to be displayed before HGV enter the Lanes – as this is when the problems occur.

20/94 CHILWORTH WAR MEMORIAL

The Clerk AGREED to write to John Bailey with a request for a site visit.

20/95 FINANCIAL MATTERS

- (a) **RESOLVED:** Cllrs **APPROVED** the bank reconciliation for September 2020.
- (b) **RESOLVED:** Cllrs **APPROVED** the schedule of cheques presented for payment by the Clerk.

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20/96 ITEMS FOR THE NEXT MEETING

Councillors agreed the following items for discussion at the next meeting:

- The Chilworth War Memorial remedial work
- Halfpenny Lane
- Chilworth Station
- Chilworth Post Office
- The Parish Council Website

DATE OF NEXT MEETING: Wednesday 18th November 2020 at 7 p.m. by Zoom