

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 13th December 2022 at 7:00 p.m. in Chilworth Village Hall

22/155 Present:

Councillors:

Cllr Mrs. P Allen, Cllr Mrs. C Price (Vice-Chairman), Cllr J Peake and Cllr J-P Pugh (Chairman)
Surrey County Cllr Bob Hughes
Guildford Borough Cllrs D. Jones and R. Morris

Two members of the Public

In attendance: Parish Clerk - Anne Tait

22/156 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies were received from Cllr Mrs. Tantram and approved by Councillors.

22/157 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

22/158 Declaration of Non-Pecuniary Interests

None were given.

22/159 Minutes of the Meeting

It was proposed by Cllr Mrs Price, seconded by Cllr Peake, and unanimously **RESOLVED** that the Minutes of the Full Council Meeting held on 22nd November 2022 be approved and signed by the Chairman as a true record.

22/160 Public Participation Session

A resident of Bradstone Brook Cottages in Shalford reported that Tillingbourne School have recently leased their field to Albury Football Club. Her property backs onto the playing fields and the static football goals are next to her garden fence. This results in a constant loud noise (mainly) by unsupervised under 12s. The matches are now also being held on a Sunday and one -to-one sessions are held near to her fence, whilst the rest of the field is not being used. Cllr Peake stated that he is a Governor of the School and will contact the school regarding this issue. As Bradstone Brook Cottages properties are in Shalford Parish, Cllrs Hughes and Pugh will bring this to the attention of the Shalford Peasmarsh and Chilworth Community Council meeting on 15/12/2022.

Cllr Diana Jones will check with Guildford Borough Council regarding the procedure for applying for a dropped kerb at Bradstone Brook Cottages. It was noted that this is a requirement before completing a submission to the County Council.

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22/161 Reports Communications and Updates:

Parish Clerk:

The Clerk reported that the fencing contractor was researching into whether the new posts could be treated before being replaced around the War Memorial.

There was no update from Surrey County Council regarding the creation of a new public footpath from Footpath 257 adjacent to Chilworth Manor land to Footpath 258 which is part of the Downs Link. Daniel Williams has forwarded the Parish Council's request onto a colleague.

There was no update on the Parish Council's request to extend the dropped kerb at the entrance to the staff car park at Chilworth Infant School. SCC reference: 2432602.

The Clerk has asked Julie Taylor – (GBC Team Leader Planning and Building Control) for an update from the Surveyor Pinder Chana, who initially attended the collapsed roof at Lockner farm.

The Clerk reported that a request has been lodged with SCC (reference 2418379) regarding the sunken pavement and raised iron works on the pavement near Lockner Farm bus shelter. Additionally, a request has been sent to SCC (reference 2433390) re the pavement opposite the entrance to Pine View Close on the A248.

Parish Councillors:

The decision was deferred to the next meeting on 17/01/23, regarding which statutory policies are required in order of priority for St Martha Parish Council.

Cllr Mrs Allen reported that Network Rail are proposing to erect a memorial and replica train headboard and poster cabinet with pictures with an explanatory account at Chilworth Station re 'Jessie's Seat'

Alliance for Natural Health have kindly agreed to replace one of the rotten planters at Chilworth Station.

Guildford Borough Councillors' Report:

Cllr Diana Jones asked for waste collection issues to be sent to her by email.

Cllr Richard Morris reported that Keith Churchouse was appointed as a new Honorary Freeman of the Borough. The ceremony took place at a Special Council meeting at the Guildhall on 01/12/2022.

Cllr Morris also reported on the formal closing of the Joint Committee, to enable the Council to consider its position considering the withdrawal of all County Council functions from the Guildford Joint Committee.

Surrey County Councillor's (SCC) Report:

There will be a public meeting arranged with Surrey County Council on behalf of the London Road Action Group to discuss the current proposals to close (day and night) the northbound carriageway of the A3100 London Road between Boxgrove roundabout and the Aldi roundabout at New Inn Lane for five months. The proposal is to construct segregated cycle lanes in both directions, as well as improved footways and crossings. Construction of the scheme was due to start on 09/01/23 but has been postponed because of concerns raised by local residents, businesses, and schools.

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Surrey County Council's School transport leader apologised that offers were made for school transport and then withdrawn. Cllr Hughes is now on the Children's Committee.

Shalford Peasmarsh and Chilworth Community Council:

Cllr Adrian Cansell was unable to be present at the meeting.

22/162 Dates of Meetings in 2023

Following a discussion, it was **AGREED** that Cllrs would send their preferred dates to the Clerk for meetings in 2023. A decision is needed for The Annual Assembly incorporating the POSTPONED Gunpowder Mills Meeting on 15/11/22 and The Annual Meeting of the Parish Council in May.

22/163 The Gunpowder Mills and West Lodge

West Lodge Councillor Diana Jones reported that an enthusiastic potential local catering business has expressed an interest in opening a café in West Lodge. The surveyor's report indicated that it was in good enough order for a conversion into a café and we have been advised that the upgrade for a café-specific element would be about £20,000.

22/164 Planning

a) Councillors discussed the following applications:

- **22/P/01819 - Far Corner, 14 Roseacre Gardens, Chilworth GU4 8RQ.** Proposed erection of a four-bedroom two storey dwelling and detached garage following demolition of existing dwelling and garage. Some concerns about design and concur with the report from the AONB.
RESOLVED: Recommend approve.
- **22/P/01922/23 - Lockner Holt House, Lockner Holt, Chilworth GU4 8RG.** Planning and Listed Building Consent for a new outdoor swimming pool with a pool building and pergola area adjoining a new garden wall.
RESOLVED: Recommend approve.
- **22/P/00237 - 6 Pine View Close, Chilworth GU4 8RS.** Construction of a first-floor front extension and part two storey/part first floor rear extension. **An appeal** has been made to the Secretary of State against the Council's decision for the proposed development described above. This appeal will be determined on the basis of written representations. **NOTED**

(b) Cllrs to receive and note the outcome of applications previously reported:

- **22/T/00268: 5 Postford Mill Cottages, Mill Lane, Chilworth GU4 8RP.** T1 and T2 (2 x English Oaks forming one crown) - raise the canopies to create 3.5m ground to canopy clearance and remove the broken top from T1. T3 (English Oak) - raise the canopies to create 3.5m ground to canopy clearance. G1 (4 x Common Ash with ash die back) - fell/remove. T4 (Failed fallen Alder) - cut up and clear. T5 (English Oak) - raise the canopy to 5m by removing epicormic growth and secondary growth only. Chilworth Gunpowder Mills Conservation Area.
GBC APPROVED 25/11/22

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- **22/T/00265: The Charcoal House, Blacksmith Lane, Chilworth, GU4 8NQ.** T1 (Ash) - Remove. Chilworth Gunpowder Mills Conservation Area.
GBC APPROVED 23/11/22
 - **22/P/01491: Middle House, Lockner Holt, Chilworth, GU4 8RG.** Installation of solar panels and a balcony window to existing garage roof.
GBC APPROVED 02/11/22
- (c) **Planning Committee Terms of Reference** – adopted on 22/02/22 – Minute number: 22/34 (c). Cllrs AGREED to defer this item and arrange a Zoom meeting to discuss proposals by end of January 2023.

22/165 Highways and Rights of Way

No matters were raised or discussed.

22/166 Correspondence

- Cllr Mrs Allen requested that Councillors give consideration to advertising for a Surrey Tree Warden(s) in the Parish. The Wardens would be part of the Tree Council, there is no knowledge or qualification needed, just an empathy for trees. Organisers have advised that an application can be filled in on-line, and they will enrol accordingly. Further information can be accessed by the website <https://www.surreytreewardens.org.uk/>
Cllr Mrs Allen will include this in the editorial for the February/March issue of the Chilworth Village Magazine.

22/167 Financial Matters

- (a) The schedule of payments were presented by the Clerk.
RESOLVED: It was proposed by Cllr Peake and seconded by Cllr Mrs Allen that the schedule of payments presented by the Clerk be APPROVED. Shown as Appendix One of these Minutes.
- (b) The Clerk reported that due to the postal strikes the bank statements for period ended 30/11/22 have not yet been received. Therefore, the bank reconciliation is unavailable. The Clerk will prepare the bank reconciliations for both November and December 2022 to be signed at the January 2023 meeting and sent to Cllrs in advance of the meeting.

22/168 Items for the next meeting

An update on the London Road, Burpham road active travel scheme

Date of the Next Council Meeting: 17th January 2023 in Chilworth Village Hall at 7 p.m.