

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 18th November 2020 at 7 p.m. by Zoom Video Conferencing

Present:

Cllr Mrs. P. Allen
Cllr G. Brown
Cllr J. Peake (Vice Chairman)
Cllr Mrs. C. Price
Cllr Jean-Pierre Pugh
Cllr S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

Also present:

Andrew Norris
Cllr Alan Midgley – Chairman Shalford Parish Council
Cllr Keith Taylor – Surrey County Council
Cllr Diana Jones – Guildford Borough Council

CHAIRMAN'S ANNOUNCEMENT

The Chairman welcomed everyone and explained the arrangements for conducting the Zoom meeting.

AGENDA

20/97 APOLOGIES FOR ABSENCE – All Cllrs present.

20/98 DECLARATION OF INTERESTS

Councillor Brown declared that he is the applicant of planning application 20/P/01748 – to be discussed at Agenda item 10 (b). Cllr Brown will wait in the Zoom Waiting Room for the Clerk to invite him to return to the meeting.

20/99 MINUTES

RESOLVED: The Minutes of the Ordinary Parish Council Meeting held on 12th October 2020 were **APPROVED** as a correct record and will be signed by the Chairman at the earliest opportunity.

20/100 PUBLIC SESSION

No matters were raised.

20/101 REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

Parish Councillors

1. Cllr Mrs Allen reported on behalf of David Daniels that an order had been raised to repair the broken street light at Chilworth Station following confirmation that the unit was owned by Network Rail.
2. Cllr Midgley reported that there was no update on Mr & Mrs Patel of Chilworth Londis Shop taking over the Chilworth Post Office.
3. Cllr Mrs Allen reported that Bahram Assadi had been contacted and reminded about the road signs near to Chilworth School.
4. The flow of water in The Gunpowder Mills Estate following Cllrs site visit with Mr Botting on 12/10/2020, it was:

ST MARTHA PARISH COUNCIL

RESOLVED: that Cllr Peake would draft a letter to Surrey Hills asking if they would be interested in helping with this issue. During the site visit a relevant observation was made by Mr Botting when he mentioned that there is a breach in the bank at Longfrey Farm. Cllr Peake agreed to follow this up. It was **NOTED** that Guildford Borough Council must maintain and take ownership of this matter.

Surrey County Councillor: Cllr Keith Taylor reported that 500 schools in Surrey have been affected by Covid-19. Access to Countryside Car Parks have been kept open during the second lock-down, the Community Re-cycling Centres are being kept open and the Libraries are offering a 'Click and Collect' service. Cllr Taylor would provide an update on the Goods Vehicle Licence Application in Sample Oak Lane.

Borough Councillors: Cllr Diana Jones reported that parking charges in Guildford Town are increasing by 10 p an hour. Guildford Borough Council are increasing the number of electric car charging points in Town Centre Car Parks. These are funded by the Government. A discussion took place regarding installing a car charging point in Chilworth. Cllr Midgley suggested that a decision would need to be made as to the type offered. He pointed out that charging points are available with differing charging times and this would need to be taken into consideration. Motorway charging points, for example, required only 30 minutes to fully recharge a vehicle.

20/102 UPDATES TO THE WEBSITE AND ACCESSIBILITY REQUIREMENTS

The Clerk reported that Emma Hosking is now confident the Parish Council website meets the Accessibility requirements. Emma suggested that an accessibility test is run against the website every six months to check it is still compliant. Emma has contacted the Shalford Parish Council Clerk to enquire how they are managing their document accessibility.

20/103 THE GUNPOWDER MILLS

The Clerk reported that she had received a telephone call from the Property & Asset Manager at Guildford Borough Council (GBC) regarding Planning Application 20/P/00793 & 4 for a 'Change of Use' for West Lodge submitted by St Martha Parish Council in May 2020.

RESOLVED: Andrew Norris will re-write the Heritage Statement and send it to Carolyn Preskett the Case Officer at GBC by 26/11/2020. The Clerk to write and confirm to Ms Preskett that "as Andrew Norris is an expert in this field of work, Councillors agreed that should remain your main (and only) contact".

20/104 PLANNING

(a) Councillors to **NOTE** the outcome of those applications previously reported:

- **20/P/01432:** Arkaig, 26 Roseacre Gardens, Chilworth GU4 8RQ. Front and rear extension along with changes to fenestration. **GBC APPROVED 15/10/2020.**
- **20/P/01354:** Brantyngheshay, Sample Oak Lane, Chilworth GU4 8RE. Proposed extensions to the front, side, and rear elevations, following demolition of existing rear extensions and conservatory. Changes to doors, windows, and fenestration. **GBC REFUSED 03/11/2020.**
- **20/P/01568:** Sample Oak, Sample Oak Lane, Chilworth, GU5 8QR. Single Storey side/rear infill extension. **GBC APPROVED 05/10/2020**
- **20/P/01405:** 8 Haywards Corner, Dorking Road, Chilworth GU4 8BG. Second floor extension, including changes to garage roof structure, three dormers and other changes to fenestration. **GBC APPROVED 09/11/2020**

ST MARTHA PARISH COUNCIL

(b) Councillors **DISCUSSED AND AGREED** a corporate response to GBC on the following applications:

- **20/P/01748** - 138 Dorking Road, Chilworth, GU4 8RF - Erection of a single storey side extension
RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*
- **20/P/01792** - 32 Halfpenny Close, Chilworth, GU4 8NH Ground floor rear extension, following demolition of existing garage and conservatory
RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*
- **20/P/01860** - 2A Roseacre Gardens, Chilworth, GU4 8RQ - Proposed new front porch 2 storey side extension, rear balcony, rear Juliet balcony and changes to fenestration, following demolition of double garage and store.
RESOLVED: *The Parish Council recommend that GBC REFUSE the plans as submitted.*
- **20/P/01820** - Longmead, Halfpenny Lane, Chilworth, GU4 8PY – (Certificate of Lawfulness) for a proposed development to establish whether the siting of a mobile home would be lawful.
RESOLVED: *The Parish Council had no comment to submit to GBC.*
- **20/P/01496** - Basie Cottage, 24 Roseacre Gardens, Chilworth GU4 8RQ – Front Entrance Porch
RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*

20/105 HIGHWAYS AND RIGHTS OF WAY

Cllr Mrs Allen reported on an e-mail received from a Parishioner stating problems that require attention:

- 1) **Footpath 254** from the fields from the railway bridge at Lockner Lodge to Postford Farm, where it branches off Bridleway 252. There has been a wooden barrier above waist height across the stile between the first two fields after Lockner Lodge. The barrier was erected as a temporary measure to prevent horses escaping. However, the barrier has now been there for many months and probably contravenes the law as it blocks a footpath.
RESOLVED: The Clerk to speak to staff at Little Lockner Stables.
- 2) **Peter Burt's Field:** There were steps from bridleway 258 to the field cut into the slope and which were formed from wooden restraints, held in place with metal pegs. One of the steps has been removed, i.e., the wood has disappeared, but the metal peg remains and protrudes from the ground by about 9cm.
RESOLVED: Cllr Peake will arrange for a contractor to visit the site, hammer in the dangerous metal pegs and send a quotation to repair the steps.
- 3) **Footpath 252A adjacent to bridleway 252** - on the track from the railway bridge south of Dorking Road, towards Blackheath. Footpath 252A is at the southern end of this stretch of bridleway 252. The fence which separates the footpath from the bridleway is in a dilapidated state, with the fence posts strewn on the ground and the wires dangling
RESOLVED: Cllrs Brown and Mrs Price will investigate what needs to be done and report at the next meeting.

20/106 CHILWORTH WAR MEMORIAL

Cllrs **NOTED** that the Clerk had arranged a meeting with John Bailey on 19/11/2020 to discuss the repairs/renovations required to the steps.

20/107 FINANCIAL MATTERS

- (a) **RESOLVED:** Cllrs **APPROVED** the bank reconciliation for October 2020.
- (b) **RESOLVED:** Cllrs **APPROVED** the schedule of cheques presented for payment by the Clerk.

ST MARTHA PARISH COUNCIL

20/108 ITEMS FOR THE NEXT MEETING

Councillors agreed the following items for discussion at the next meeting:

- The Chilworth War Memorial remedial work
- Halfpenny Lane
- Chilworth Station
- Chilworth Post Office
- West Lodge Planning Application
- The Parish Council budget to inform the Precept for 2021/22.

DATE OF NEXT MEETING: Wednesday 16th December 2020 at 7 p.m. by Zoom