
ST MARTHA PARISH COUNCIL

Minutes of the Ordinary Meeting of St Martha Parish Council held on 19 July 2022 at 7:30 p.m. in Chilworth Village Hall

22/95 Present:

Councillors:

Cllr Mrs. P Allen, Cllr Mrs. C. Price (Vice-Chairman), Cllr J-P Pugh (Chairman) Cllr Mrs. J. Tantram
Guildford Borough Cllr Diana Jones
Shalford Parish Cllr A. Cansell
Surrey County Cllr Bob Hughes

Two members of the Public

In attendance: Parish Clerk - Anne Tait

22/96 To accept apologies and approve the reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies and reason for absence were approved from: Parish Councillor J. Peake.

22/97 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

22/98 Declaration of Non-Pecuniary Interests

None were given.

22/99 Register of Interests - no update given from Members.

22/100 Minutes of the Meetings

It was proposed by Cllr Mrs Price, seconded by Cllr Mrs Allen, and unanimously **RESOLVED** that the Minutes of the Full Council Meeting held on 14 June 2022 be approved and signed by the Chairman as true a record.

22/101 Public Participation Session no matters were raised.

A member of the public was concerned about the time gap between the July and September Parish Council meeting. Surrey County Council had scheduled works to clear the debris along the footpath between Postford House and Lockner Farm entrance and it was hoped that the lack of a Parish Council meeting in August would not be disadvantageous to these scheduled plans.

22/102 Reports Communications and Updates:

Parish Clerk:

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RESOLVED: The Clerk to write to Paul Millin re the correspondence from a resident requesting a bus to Glebelands School from Chilworth.

RESOLVED: Councillors unanimously AGREED that the Clerk instruct Dominic Gill to carry out the works to trees on the perimeter of the Chilworth War Memorial - as detailed in his email dated 14/07/22.

War Memorial Fencing – the Clerk confirmed that a date had been arranged to meet with two fencing contractors on 24/07/22 and 25/07/22 to discuss and obtain estimates to repair the worn-out posts.

Surrey County Councillor’s Report

- Cllr Bob Hughes suggested that the Council identify Small and Medium-sized Enterprises in the Parish to ascertain if they are interested in joining the SCC ‘on-street electric vehicle charge point roll-out’ project, to provide public on-street charge points.

Parish Councillors:

- The North Downs Line Community Rail Partnership- Cllr Mrs Allen reported on the AGM, held in Shalford on 4th July 2022. Under the heading ‘performance and improvements’ to the North Downs line the noise level of the alarms at Tangle Level Crossing was discussed. The alarms had been reduced as much as possible within permitted levels, the testing of Class 769 trains was continuing before the new trains are put into use and the recent and future industrial rail action was highlighted.
- ‘Just Bring Yourself’ - Francesca Simpson, gave an inspirational talk on a new very successful initiative set up due to the large number of visitors to Box Hill generated by the Covid pandemic. Many people started visiting from London and it was causing huge pressure with the number of cars and serious amounts of litter etc. To address these issues, they consulted visitors and as a result are now running walking tours so people can engage with the area, begin to view it in a different way and learn to value it and not drop litter! Visitors are encouraged to have car-free days out in the Surrey Hills coming by train to Box Hill and Westhumble Station. There is an electric mini bus to take people around who have mobility problems and organised natural history experiences for inter-city school children are proving popular as are other attractions being offered.
- Paul Millin, Group Manager, Travel & Transport - Surrey County Council gave a presentation on ‘Surrey Transport’ and the challenges facing Surrey to enable it to have neutral carbon emissions by 2050. There would be a strong emphasis on walking, cycling and public transport. A new ‘healthy street design’ is to be rolled out, as well as a raft of other initiatives.
- Cllr Mrs Allen reported on the fire in the ‘Parish Field’ owned by Peter Burt.
- West Lodge Cllrs Allen and Diana Jones reported on a meeting regarding a potential business venture at West Lodge - as a Café. Cllr Jones reported on the message received from Mark Appleton Property & Asset Manager who advised *that any lease would be granted directly to St Martha Parish Council on a long leasehold basis. Previous discussions have set out a proposed term of 125 years, as the Council wishes to divest itself from the property, as it is surplus to Council requirements and as such should be disposed of. On the basis of a long leasehold, the Council can leave the user clause open so it will be down to the Parish Council to run and operate the building as they see fit. The Parish Council would then have the ability to sublet the property for a possible use as a café.*

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RESOLVED: The Clerk to write to Anne Bott (SSALC) to enquire if a resolution made at a full Council Meeting can be revoked before a six-month period.

Guildford Borough Councillor's Report:

- Cllr Diana Jones reported that the art galleries at Guildford House are reopening with two exhibitions - 'Georgian Women, Portraits by John Russell' is open from 16 July until 8 October 2022.
- GBC are getting tough on anti-social behaviour with an updated Guildford town centre Public Space Protection Order (PSPO). The PSPO gives the police and authorised Officers of the Council additional powers to tackle persistent anti-social behaviour in town centre public places, including confiscating alcohol and legal highs. Fines of up to £1,000 can also be issued to those who ignore warnings and repeatedly breach the PSPO by causing anti-social behaviour.

Surrey County Councillor's Report

- Cllr Bob Hughes suggested that the Council identify Small and Medium-sized Enterprises in the Parish to ascertain if they are interested in joining the SCC 'on-street electric vehicle charge point roll-out' project, to provide public on-street charge points.

22/103 The Gunpowder Mills

- It was noted that additional leaflets are required in the holders. Cllr Mrs Allen will ask Debbie Toynbee if she has a supply.
- The Heritage Weekend 9th – 18th September 2022. Cllr Mrs Price will register the event on the Heritage Weekend website and enquire from Hugh Anscombe and Debbie Toynbee about the arrangements for tours of the site on Saturday 10th Sept.
- The Clerk reminded those present that there is an opportunity to advertise The Annual Gunpowder Mills meeting on 15/11/22 in the editorial for the October/November Chilworth Village News. Cllr Peake to provide the editorial to the Clerk by 12/09/22.
- Cllr Pugh agreed to arrange the programme and speakers. It was AGREED not to invite the Mayor this year, but invite Cllr Matt Furniss - Shalford Parish Councillor and SCCC Cabinet Member for Transport, Infrastructure and Economy; John Andrews and Hendryk Jurk - Countryside Wardens – GBC Parks and Leisure.
- Cllr Mrs Price has invited 'Surrey Choices' to provide a speaker to the Annual mtg on 15/11/22, which they have AGREED to do.

22/104 Planning

(a) Councillors discussed a response to GBC on the following applications:

- **22/T/00149 3 Pine View Close, Chilworth GU4 8RS** - T1 Oak tree Reduce by 2-3 meters leaving 19m height and 10m spread (P1/201/19). Tree scene and close to house. **RESOLVED:** Leave for Officers decision.

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- **22/P/01130 Greenbank Cottage, Blacksmith Lane, Chilworth, GU4 8NF** - New external corner doors to existing rear extension. New conservation rooflight at first floor. **RESOLVED:** Recommend APPROVE.
- **22/P/01131 5 Halfpenny Close, Chilworth, GU4 8NJ** Construction of a replacement single storey rear extension following demolition of existing single storey rear extension. **RESOLVED:** Recommend APPROVE.

(b) Councillors noted the outcome of applications previously reported:

- **21/P/02095 Woodpeckers, Sample Oak Lane, Chilworth GU4 8QR** - Part conversion and alterations to an existing detached outbuilding to provide ancillary habitable accommodation.
GBC APPROVED 28/06/22
- **21/P/02415 Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN** - Proposed construction of new detached building comprising of wine cellar and tasting room with associated landscaping and car parking.
GBC APPROVED 07/07/22
- **22/P/00886 Old Wolverly, 160 Dorking Road, Chilworth, Guildford, GU4 8RL**
Proposal: Erection of two-storey rear extension with rear Juliet balcony and rear pv panels. **GBC APPROVED 15/07/22**
- **EN/22/00126 14 Millstream, Mill Lane Chilworth GU4 8RP** - message from Peter Muir (GBC Planning Compliance Officer):
This case was closed on 12/07/2022, as based on the available evidence we were unable to establish a breach of planning control, and therefore there was no action we could take.
Cllr Tantram will contact the Parishioner who wrote to the Clerk asking for further details regarding the amount of 'extension of the garden to the east'.
- The Clerk to (again) contact GBC re the newly constructed gate pillars at Pilar Lodge, to enquire whether this work was included in the planning permission (20/P/02156) given by GBC on 04/02/21.
- The Clerk to write to GBC Planning Department enquiring whether the new sign at the Industrial Estate on Sample Oak Lane by Loddon Displays Limited, has planning permission.

22/105 Highways and Rights of Way

RESOLVED: The Clerk to remind Surrey County Council (SCC) re the urgency of the Surrey Highways Reference: 2229308 - Dorking Road, Chilworth. Cllr Tantram will draft a letter setting out the risk to SCC on the delay of completing job ref 2229308 and identifying the responsibility of clearing overgrowing brambles along the footpath of landowner/versus SCC.

22/106 Financial Matters

- a) The schedule of payments were presented by the Clerk.

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RESOLVED: It was proposed by Cllr Mrs Price, seconded by Cllr Mrs Allen that the schedule of payments be APPROVED. Shown as Appendix One of these Minutes.

- b) **RESOLVED:** It was proposed by Cllr Mrs Allen, seconded by Cllr Mrs Price that the bank reconciliation and statements for period ended 30/06/22 be APPROVED.

22/107 Items for the next meeting:

Cllrs requested the following items are discussed at the next meeting:

- West Lodge
- Cllrs to discuss – “does the Parish Council want to take responsibility for the maintenance of footpaths, hedges and pavements?”
- Gunpowder Mills Consultative meeting and maintenance

Date of next Full Council meeting – Tuesday 6th September 2022