

ST MARTHA PARISH COUNCIL

Minutes of the Ordinary Meeting of St Martha Parish Council held on 22nd March 2022 at 7:00 p.m. in Chilworth Village Hall

22/39 Present:

Councillors:

Cllr Mrs. P Allen (Vice-Chairman), Cllr J Peake, Cllr Mrs. C. Price, and Cllr J-P Pugh (Chairman)
Guildford Borough Cllr Diana Jones
Shalford Parish Cllr A Cansell
Surrey County Cllr Bob Hughes

Two members of the Public

In attendance: Parish Clerk - Anne Tait

22/40 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies and reason for absence were received from: Cllrs Brown and Mrs. Tantram. Apologies were accepted.

22/41 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

Cllr Pugh declared that he is the applicant for planning application 22/P/00321.

22/42 Declaration of Non-Pecuniary Interests

None were given.

22/43 Minutes of the Meeting

It was proposed by Cllr Mrs Price, seconded by Cllr Mrs Allen, and unanimously **RESOLVED** that the Minutes of the Full Council Meeting held on 22nd February 2022 be approved and signed by the Chairman as a true record.

22/44 Public Participation Session

- It was reported that a flood- light remains permanently on at Chilworth Station. Cllr Mrs Allen AGREED to report this through her contacts at Network Rail.
- It was reported that Bridleway 253 was blocked by a fallen tree.

22/45 Reports Communications and Updates:

Parish Clerk:

- Surrey County Council Treescapes project – the Clerk gave an update on the trees given to the Parish Council for planting at the War Memorial site. Following negotiation by the Clerk with Glendale Services, the Parish Council have been awarded three Prunus Padus and a fourth – which is reported to

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be a Lime. The Clerk to ask Barry Wakeford if he could plant them with guidance from Cllrs Allen and Peake regarding positioning.

- Report on the Clerk's Forum and Parish/GBC Liaison meetings. The Clerk reported that she had previously circulated briefing notes (on 21/03/22) from both meetings.
- **RESOLVED:** The Clerk to enquire from Tim Holman what the process is to register a TPO on a Pine tree situated in the westerly corner of 102 Dorking Road.

Parish Councillors:

- Cllrs Peake and Cansell reported on agenda items relevant to St Martha Parish Council from the Shalford PC meeting held on 24/02/22.
It was noted that eight street lights were costly to maintain and re-new. Shalford Parish Council's new name is to be changed on the website with a new logo to incorporate Peasmarsh. New trees have been planted at Brookwood and at the allotments. Bunting is planned to be hung at the station to celebrate Queen's Jubilee. Chilworth Together monies are to be used for re-surfacing the access Bridleway to the Brookwood play area, with money raised from the 2021 Pimms & Picnic event.
- Cllr Mrs Allen reported that she intends to join the webinar on 23/03/22 re the AONB and is also booked on 'The Future of Planning' to be held on 19/05/22. The picket fencing has now been completed at Chilworth station.
RESOLVED: To ask the Station House occupants to take responsibility for the planters on the Station. A plaque of recognition of this may assist with promoting their business.
- The Queens Jubilee event at Chilworth Manor on 5th June 2022. Cllr Pugh reported that twenty volunteers had attended a recent meeting and a start was made to allocate tasks. The event is intended to start with a float procession beginning at both schools and finishing with hedge laying on the north of the vineyard at Chilworth Manor. There will be no food or drink supplied; tickets are free, and attendees are restricted to parishioners in Chilworth (identified by postcode). It was suggested to contact various 'what apps' groups in the village to aid communication.

Guildford Borough Councillor's Report:

- The St Martha Annual Assembly - Cllr Diana Jones offered to approach John Evans to give a talk on 'Dark Skies'.
- Tangley crossing – the new yodel system had been reported to her by near neighbours as the decibel levels have increased. It was reported the full barrier gates will be installed in Nov/Dec 2023.

Surrey County Councillor's Report:

- Cllr Bob Hughes reported that roadworks in Halfpenny Lane are scheduled and signs advising weight and width restriction to deter HGVs entering the Lane are to be erected. The Joint Committee is to undertake a review of rural road speed limits.

22/46 The Gunpowder Mills

The Clerk reported that the results of the survey by the Friends of the Gunpowder Mills Group are not yet completed. The email from Mark Appleton dated 22/03/22 was discussed. The Chairman requested that Andrew Norris includes the Parish Council in any emails he sends to GBC. It was proposed to hold a Zoom meeting for Cllrs to informally discuss the 'next steps'.

22/47 Planning

- (a) Councillors discussed a response to GBC on the following applications:

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- **22/P/00237 6 Pine View Close, Chilworth GU4 8RS.** Construction of a first-floor front extension and part two storey/part first floor rear extension.
RESOLVED: Recommend APPROVE
- **22/W/00015 Land to the east of Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN.** Prior Approval under Schedule 2, Part 6 of the Town and Country Planning (General Permitted Development) England Order 2015 (as amended) to form a new access road, 25m in length and 2.5 m in width.
RESOLVED: Recommend APPROVE
- **22/P/00270 Lockner Holt House, Lockner Holt, Chilworth, GU4 8RG.** Erection of oak framed woodland maintenance/log store building to replace existing woodland maintenance store building and garage.
RESOLVED: Recommend APPROVE as the survey of protected species is now done. It was AGREED that Cllr Mrs Price and the Clerk to consult the SCC construction management plan, to ascertain the AGREED route for delivery vehicles.

RESOLVED: When giving approval for planning applications for Lockner Holt properties, the Clerk will request to GBC if possible, that heavy machinery/vehicles enter from the Blackheath direction and smaller lighter vehicles are used when crossing the bridge from the A248.
- **22/P/00321 Old Manor Farm, Old Manor Lane, Chilworth, GU4 8NE, proposed** single storey side addition.
RESOLVED: Recommend APPROVE
- **22/T/00049 Little Brook, Old Manor Lane, Chilworth, GU4 8NE,** Western Red Cedars (P1 and P2) REMOVE (Chilworth Gunpowder Mills Conservation Area)
RESOLVED: Recommend APPROVE

(b) To **RECEIVE and NOTE** the outcome of applications previously reported:

- **21/P/01307 Heathfield House, Lockner Holt, Chilworth GU4 8RG,** variation of Condition 1 (drawing numbers) of planning permission 20/P/00639, approved on 03/06/21 to allow the orientation of the approved dwelling on the plot to be modified. Approved on 30/07/21, to allow for proposed external landscaping including wrap-around decking, external steps and pool. **GBC APPROVED 10/03/22.**

22/48 Highways and Rights of Way

- Dorking Road from Lockner Farm to Roseacre Gardens - Cllr Peake reported that he had received a quote of £200.00 per day to clear the pavement along the Dorking Road of vegetation. The Clerk reminded Cllrs that three quotes are required to be obtained for any orders/services to demonstrate value for money (financial Regs 11.3).
RESOLVED: To be discussed further at the next meeting.

RESOLVED: The Chairman asked Cllr Mrs Price and the Clerk to obtain information on road signs to attempt to slow the traffic on the narrowest section of this stretch of the A248.

22/49 Correspondence

'Homes for Ukraine' scheme - Cllr Bob Hughes reported that the expectation by Surrey County Council will be hundreds, not thousands of requests to welcome refugees into homes. There will be full access to benefits for asylum seekers and refugees, including hearing loss and visual impairments.

22/50 Financial Matters

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RESOLVED: It was proposed by Cllr Peake and seconded by Cllr Mrs Allen that the schedule of payments presented by the Clerk are APPROVED. Shown as Appendix One of these Minutes.

(b) Internal Audit for year ending 31/03/2022 – the Clerk reported that this has been set for 7th June 2022 at the Mulberry and Company offices in Godalming. A Parish Council meeting was arranged on 14th June 2022 to sign off the documentation.

22/51 Items for the next meeting:

- AONB Boundary review
- Yodel system at Tanglely Crossing
- West Lodge
- The 2022 Annual Assembly of St Martha Parish Council

Date of the Next Council Meeting: 26th April 2022 in Chilworth Village Hall at 7 p.m.