

ST MARTHA PARISH COUNCIL

Minutes of an Extra-Ordinary Meeting of St Martha Parish Council held on 8th September 2021 at 7 p.m. in St Thomas' Church Room

Present:

Cllr J. Peake (Vice Chairman)
Cllr Mrs. C. Price
Cllr Jean-Pierre Pugh (Chairman)
Shalford Parish Councillor Adrian Cansell
Surrey County Councillor Bob Hughes
Three members of the Public

In attendance: Parish Clerk - Anne Tait

AGENDA

21/118 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40. Cllrs Mrs Allen and Brown, Guildford Borough Councillor Cllr Diana Jones – apologies accepted.

21/119 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) None were given.

21/120 Declaration of Non-Pecuniary Interests None were given.

21/121 Public Session

Several issues were raised with reference to West Lodge:

- Is there a possibility that there could be asbestos in West Lodge which would be expensive to remove?
- Has a scoping exercise for the West Lodge Project been carried out on behalf of the Parish Council to ascertain what work will be required when renovating West Lodge and the cost of such work?
- If the necessary work overruns the amount of funding granted for the work, where will any extra funding come from?
- Will St Martha Parish Council be liable for any of the costs of the West Lodge Project? If so, is it assumed that this will be raised via the Parish Precept?

Andrew Norris replied that the evidence of asbestos could be confirmed by Guildford Borough Council. Cllr Pugh confirmed that until the Parish Council receive decisions and the outcome of the applications currently under consideration, no decisions on how we are going to make that money work can be made. It was noted that there is more than one funding source. The Parish Council will keep Parishioners informed via the Chilworth Magazine, at Parish Council meetings and news on the website.

RESOLVED: The Clerk was asked to ascertain from GBC when the last survey was carried out on West Lodge and to declare if asbestos had been found.

21/122 Reports

Parish Clerk

- Footpath/bridleway 252a - The Clerk gave an update on the message received on 02/09/21, from Daniel Williams the Senior Countryside Access Officer:

My colleague John Sharman visited the site on 18th August 2021 and took some photographs. The intention is to remove the posts and wires and generally tidy, as we do not think there is any special reason for the two routes to be separated by a fence. I will check however that there is no covenant or pressing likelihood of conflict here between walkers and riders. Officers are aware of the issue, however, we are only currently able to deal only with priority 1 and 2 issues where there is an immediate safety risk, so I am unable to give

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you a date for the work to be carried out. Hopefully we should fill our staff vacancies over the next six months and start working through the many pending reported issues.

- The venue for future Parish Council Meetings – The Clerk reported that an e-mail had been received from the Bursar at Chilworth Infant School regarding resuming monthly Parish Council Meetings in the School. Attached was a School Hiring agreement and an appendix to cover the requirements for Covid 19, that required to be signed. Councillors discussed our presence in the Infant School, and it was AGREED to hold Parish Council Meetings in the St Thomas' Church Room up to and including the Annual Meeting of the Parish Council in May 2022.

RESOLVED:

- The Clerk to book St Thomas' Church Room for Parish Council Meetings up to and including the Annual Meeting of the Parish Council in May 2022.
- The Clerk to book Chilworth Village Chilworth Village Hall for the Annual Meeting of St Martha Parish on **Wednesday 6th April 2022** at 7:30 p.m.
- The Clerk to book a Zoom discussion on **Tuesday 5th October 2021 at 6:30 p.m.** for Councillors to discuss the programme for the 'Friends of the Gunpowder Mills' meeting on 17th November 2021. As it is a joint meeting with the Parish Council and Guildford Borough Council, the Clerk to ask Hendryk Jurk and John Andrews if they are able to attend and give an update on the site.

21/123 Planning

(a) Councillors to RECEIVE and NOTE the outcome of applications previously reported:

- **21/W/00092: Halfpenny Close, Guildford, GU4 8NH** – Prior notification under Schedule 2, Part 16 of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the proposed 5G telecoms installation of a H3G Phase 8 18m high pole c/w wrap-around cabinet and 3 further additional equipment cabinets. **APPLICATION WITHDRAWN 02/09/21**

(b) Councillors to DISCUSS AND AGREE a response to GBC on application(s) received since the last Meeting:

- **21/P/01679 - Middle House, Lockner Holt, Chilworth, GU4 8RG.** Planning and Listed building consent for the installation of an outdoor in ground swimming pool and pump house within garden. **RESOLVED: The Parish Council recommend that GBC APPROVE the plans as submitted, Middle house is not visible from any aspect of the property.**
- **21/P/01666 - 31 Halfpenny Close, Chilworth, GU4 8NH.** Erection of a single storey rear extension. Small dwelling. Much larger 3-bedroom property loss of a small dwelling. We would like the council to consider that this is a loss of a small dwelling, this is a significant increase. **RESOLVED: The Parish Council recommend that GBC REFUSE the plans as submitted.**
- **21/T/00235 - Chilworth Old Mill, Blacksmith Lane, Chilworth GU4 8NL** – T1 Ash tree remove lowest limb emanating south on main trunk growing out over neighbouring property back to main trunk. (Chilworth Gunpowder Mills Conservation Area). **RESOLVED: The Parish Council recommend that GBC APPROVE the plans as submitted.**
- **21/T/00237 – Juniper Cottage, Blacksmith Lane, Chilworth GU4 8NQ.** Ash T1 and T2 – reduce mid and low-level crown on south east aspect overhanging the shared access road by 3 meters, to reduce excessive shading of the front of Juniper Cottage. (Chilworth Gunpowder Mills Conservation Area). **RESOLVED: The Parish Council recommend that GBC APPROVE the plans as submitted.**

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21/124 Highways and Rights of Way

The Clerk and Cllr Mrs Tantram gave an update on the points identified during the site visit by SCC Local Highways Officer – Jason Lewis on 24th August 2021. It was noted that the brambles on land owned by Lockner Farm is a sight-line issue not an encroachment.

RESOLVED:

- The Clerk to update J. Lewis on the reduction in the hedge that has been reduced beyond the kerb line. And to request that this reduction meets the requirements of the Section 154 Notice when he next does his road inspection.
- The Clerk to write to Richard Parker requesting that he meets with the Parish Council (on site) to review the recommendations from SCC.

21/125 Financial

RESOLVED:

- The Clerk to submit an CFGA application for 2022-23 from Guildford Borough Council for the sum of £3,150 for an electric car parking point at West Lodge.
- It was proposed by Cllr Peake, seconded by Cllr Mrs Tantram and unanimously AGREED to sign Nat West cheque number 1448 for the hire of St Thomas' Church Room on 19/08/21 for a Parish Council Meeting.

21/126 Items for the Next Meeting

- Report from the Heritage Open Day on 19/09/21
- An update on the Friends of the Gunpowder Mills Meeting on 17/11/21

The meeting closed at 8:30 p.m.

DATE OF THE NEXT COUNCIL MEETING: 29th September 2021 St Thomas' Church Room