

# ST MARTHA PARISH COUNCIL

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## Minutes of the Meeting of St Martha Parish Council held on 21<sup>st</sup> November 2019 at Chilworth C of E Infant School

### Present:

Cllr Mrs. P. Allen  
Cllr G. Brown  
Cllr J. Peake (Vice Chairman)  
Cllr Mrs. C. Price  
Cllr S. Sokolowski (Chairman)

**In attendance: Parish Clerk** - Anne Tait

### Also present:

Cllr Diana Jones - Guildford Borough Council  
Two members of the public

The Chairman welcomed everyone to the meeting, explained the emergency evacuation procedure and respectfully reminded those present to switch their electronic devices to silent.

### AGENDA

#### **19/102 APOLOGIES FOR ABSENCE**

To accept apologies and reasons for absence in accordance with LGA 1972, Sch12, para 40. The apology and reason for absence was accepted from Guildford Borough Councillor Richard Billington.

#### **19/103 DECLARATION OF INTERESTS**

Cllr Mrs Price declared an interest in the planning application **19/P/01887**: Silver Shoe, Blacksmith Lane, Chilworth, GU4 8NF, as she is the owner of Flat 1 Castor Court.

#### **19/104 MINUTES**

**RESOLVED:** To approve and sign as a correct record the Minutes of the Ordinary St Martha Parish Council Meeting held on 5<sup>th</sup> September 2019 and the Extra-Ordinary meetings held on 2<sup>nd</sup> October and 4<sup>th</sup> November 2019.

#### **19/105 PUBLIC SESSION**

Andrew Norris reported that the parking charges at Newlands Corner will be discussed at the next Cabinet Meeting on 26/11/19. The Cabinet will be asked to agree to the removal of all charges with effect from 1 April 2020, relating to parking at all Countryside Estate Car Parks currently managed under lease by Surrey Wildlife Trust.

Rosemary Lemon reported that one of the Chilworth Station lights is not working. Cllr Mrs Allen agreed to report the fault to Network Rail.

#### **19/106 REPORTS**

- Parish Clerk
  - a) The flow of water along the P/Arms car park – Cllr Peake reported that there is a sluice in the land of Postford House that may need adjusting. He has asked Richard Parker (via Hilary Parker) to talk to the residents of Postford House to see if they can adjust the sluice to increase the flow. The Clerk was asked to write to the residents of Postford House to enquire if some of the Councillors can visit their property, to gain a better understanding of how the flow of water

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could be increased. Andrew Norris will circulate a map inherited from Glenys Crocker on the waterways in the Parish.

- b) **RESOLVED: The Chilworth Magazine:** Councillors agreed that the authors for the Chilworth Parish Magazine would be:

**Feb/March 2020** - Cllr Mrs Price

**April/May 2020** – Cllr S. Sokolowski

**June/July 2020** — Annual Chairman’s Report

**August/September 2020** – Cllr Mrs Allen

**October/November 2020** – Cllr Peake

**Dec/Jan 2021** – Cllr G. Brown

- Borough Councillors – Cllr Diana Jones reported that she has written to Cllr Caroline Reeves who is sympathetic to West Lodge.
- Surrey County Councillor – Cllr Keith Taylor reported that there was nothing specific to St Martha to report.

### Parish Councillors –

- a) **North Downs Line Steering Group** - Cllr Mrs Allen reported on the meeting held on 17th October 2019 and invited questions / points of clarification on the notes previously circulated.
- b) **SSALC Annual meeting** held on 15<sup>th</sup> October - Cllr Mrs Allen invited questions / points of clarification relating to the notes circulated on 16/10/19.
- c) **Jessie's Seat and Commemoration on 29th February 2020** – Cllr Mrs Allen reported on an e-mail received from David Daniels regarding the above event.  
**RESOLVED:** Cllrs felt that they would not be able to support the commemoration. However, on receipt of information the Parish Council would advertise the event on the website.

### **19/107 DATES FOR MEETINGS**

1. Councillors set the date for The 2020 Annual Assembly, which is to be held on Wednesday 22/04/20, in Chilworth Village Hall.
2. **RESOLVED:** Councillors agreed to meet monthly on a **Wednesday** evening. The February, June, October and December meeting will be held specifically to agree a recommendation to GBC on any planning applications received. If there are no applications to consider and no other urgent business to be discussed, the meeting will not take place.
3. Ordinary Meetings will the dates are:  
15th January 2020  
12<sup>th</sup> February 2020 (to be confirmed)  
18<sup>th</sup> March 2020  
20<sup>th</sup> May 2020 (The Annual Meeting of the Parish Council)  
17<sup>th</sup> June 2020 (to be confirmed)  
15<sup>th</sup> July 2020  
16<sup>th</sup> September 2020  
14<sup>th</sup> October 2020 (to be confirmed)  
18<sup>th</sup> November 2020  
16<sup>th</sup> December 2020 (to be confirmed)

### **19/108 THE GUNPOWDER MILLS SITE**

- a) Cllrs discussed and reviewed the Annual Friends Meeting held on 14/11/19.

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**RESOLVED:** To ask Tom Brook to attend further meetings in Chilworth Village Hall to assist with ICT issues.

**RESOLVED:** Andrew Norris will provide photos of the Site to improve the pages on the Parish Council's website.

- b) Cllrs discussed holding an event(s) during 2020, to commemorate the 100 years anniversary since closure of the Mills. Maggie Scot has précised the list of suggestions from those who attended the Annual meeting.

**RESOLVED:** It was AGREED to arrange a meeting in January 2020 with C2G and the 'Friends'.

### **19/109 PLANNING**

(a) Outcome of those applications previously reported:

- **19/T/00208:** Little Brook, Old Manor Lane, Chilworth, Guildford, GU4 8NE  
**GBC APPROVED on 24/09/19**

(b) Notice of those received since last meeting on 04/11/19:

- **19/P/01887:** Silver Shoe, Blacksmith Lane, Chilworth, GU4 8NF – Conversion of existing loft space into habitable space by raising the ridgeline of the existing roof and insertion of roof lights. Parish Councillors recommended APPROVE.

### **19/110 HIGHWAYS AND RIGHTS OF WAY**

It was reported that the edge of the road is being eroded on Halfpenny Lane from the Chancies campsite to Halfpenny Farm. Cllr Keith Taylor explained that to repair the road would effectively widen the road. Discussion took place on the balance to manage the erosion.

### **19/111 FINANCIAL MATTERS**

(a) **RESOLVED:** Cllrs received and approved the schedule of cheques for approval and payment, as presented by the Parish Clerk.

(b) **RESOLVED:** Cllrs will review the budget figures for year ending 31/03/20, discuss the level for each budget head for the financial year ending 31/03/21 and set the Precept for 2020-21 at 6 p.m. on Wednesday 15<sup>th</sup> January 2020.

### **19/112 ITEMS FOR THE NEXT MEETING**

Councillors agreed the following items for discussion at the next meeting:

- Cllrs to make a formal decision on the purchase of a VAS.

The Chairman thanked those present for their attendance and closed the meeting at 10:10 p.m.

**DATE OF NEXT MEETING: Wednesday 15<sup>th</sup> January 2020**