

NOTICE OF MEETING

4th January 2025

To: All Members of the Council

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held in **Chilworth C of E Infant School** on **Thursday 9th January 2025 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*
Clerk to the Council

Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.

AGENDA

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meeting:**
The following Council minutes are to be agreed and signed by the Chairman as a true record:
 - 12th December 2024
- 6. Public participation session (see above).**
- 7. Reports:**
To receive Reports, Communications and Updates from:
 - **Parish Clerk** - to follow
 - **Chairman's Report** – to follow
 - **Parish Councillors**
 - **Guildford Borough Councillor's Report (5 Minutes)**
 - **Surrey County Councillor's Report (5 Minutes)** –
 - **Shalford Community Councillors Report**
 - **St Martha Parish Council's Tree Warden** (5 minutes)
- 8. Chilworth Village**
To note any agenda items from the Shalford Community Council meeting held on 18/12/24.
- 9. Planning**
 - **To discuss and agree** the recommendation to Guildford Borough Council on the following application:

Planning Application 24/P/01782 134 Dorking Road, Chilworth GU4 8N

Proposal: Two storey side/rear extension

- **To receive and note any outcomes from GBC on applications previously reported:** None to report

10. Highways, Footpaths and Rights of Way

- a) To discuss Footpath 259 alongside Mill House.
- b) To discuss the 'next steps' with regard to Cllr Mrs Tantram's Risk Assessment for slowing the traffic on the A248 around the area of Roseacre Gardens.

11. Correspondence

- a) To discuss the noise level for residents of the crow scarers at Chilworth Vineyard.
- b) To discuss the installation of an Electronic Timetable at Chilworth Bus Shelter. Reference email from Alison Houghton (forwarded by Cllr Bob Hughes on 31/12/24).

12. Chilworth War Memorial

To discuss the Maintenance Specification for grass cutting during 2025.

13. The Gunpowder Mills

To discuss the information leaflets for visitors and the dormice – ref Cllr Toynee's email dated 03/01/25.

14. Policies, Financial and Regulation Approvals

- a) **To receive and approve** the schedule of payments presented by the Clerk.
- b) **To receive approve and sign** the bank reconciliation for period ended 31st December 2024.
- c) **To receive and review** the current budget (Year Ending 31/03/25) as at 09/01/25.
- d) **To approve and agree** the Precept request from Guildford Borough Council for year ending 31/03/2026.

15. Items for the next meeting

To receive any suggestions from Members for items for inclusion on future agendas.

16. Next Meeting: Thursday 6th February 2025 at 7 p.m.